



Fiscal Year 2021
Recommended Budget
Presented September 2020

Charter Township of Union



To: Charter Township of Union Board of Trustees
 From: Mark Stuhldreher, Township Manager/ *MDS*
 Date: September 28, 2020
 Subject: Fiscal Year 2021 Budget Recommendation

Please find attached the Township Manager's recommended FY 2021 budget for the following funds:

1. General
2. Fire
3. Special Assessment
4. EDDA Operating
5. WDDA Operating
6. 2% Grant
7. Sewer
8. Water

This recommendation is the result of budget requests received by the respective departments, information obtained from discussion with the Board and finally, as reviewed by the Manager's office.

The format of the budget document is similar to previous years.

The table below outlines the procedural steps required for final budget adoption.

Action	Date
Manager Budget Recommendation to Board	September, 2020
Board Study Sessions as Needed	Month of October and November
Board Set Budget Public Hearing Date	November 10, 2020 Board Meeting
Publish Public Hearing Notice in Paper	November 15, 2020
Hold Public Hearing	November 24, 2020 Board Meeting
Budget Adoption	December 16, 2020 Board Meeting

Below are highlights of the respective fund budget recommendations.

General

- Township Operation millage remains at 1 mill
- Total appropriation budget is \$2.721 million

- State shared revenue is projected to be flat vs. FY '20 at \$1.040 million. This is compared to FY'19 actual of \$1.187 million
- No changes in staffing levels are budgeted in FY'21
- The new Accounting Specialist position to provide support to the Finance Director is budgeted for the full year
- Employee health care, dental and vision benefit expenses are projected to increase 5%, 0%, and 9 percent, respectively
- Employee contribution to the health care benefit program will increase to 9% of the premium from the current 8% of premium
- Funding for presentation system improvements in the Board Room of \$7k
- A two-year project to scan historical building and site plan documents, currently located in the basement of Township hall, is funded in the amount of \$31k for year one. This is split between the building and planning department.
- Annual clean-up day funding of \$15.6k
- Funding in the amount of \$35k to safely secure the property at 5243 Jonathan Ln.
- Funding contribution in support of a potential Joint Operations and Management Agreement for the Mt Pleasant Regional Airport of \$10k is provided-additional funding partners could include Saginaw Chippewa Indian Tribe, Mid-Michigan Development Corporation, and Isabella County
- Funding for new carpet/tile/painting at Township hall of \$65k
- Parks and Recreation Master Plan update will be done primarily in house but funding in support of the update is budgeted at \$5k
- Barrier free picnic table, grill replacement at the two parks plus replacement of chairs at Jameson Hall funded at \$6.5k
- Jameson Park improvements funding from the General Fund of \$85k. Additional funding from the EDDA (\$107k) and residual fund balance in the 2% fund (\$34k) provides for a total improvement program of \$226k
- Gravel road improvement (refurbish and/or ditch maintenance) funding of \$54k
- Funding in the amount of \$268k is provided in support of the Isabella Rd Intersection Safety Improvement Project
- Funding in the amount of \$167k is provided in support of the Lincoln Rd (Broomfield to bridge) project
- FY 2021-year end fund balance projected at \$4.632 million or 170% of FY 2021 expenses

Fire

- Fire millage is 2.25 mills
- East and West DDA continue financial support to the fund for fire services in respective districts in the total amount of \$164k
- FY '21 fire protection service contract payment to the City of Mt. Pleasant is \$796k
- Total recommended appropriations are \$831k
- FY 2021 yearend fund balance projected at \$840k or 101% of operating expenses

Special Assessment

- Funds are budgeted to pay for anticipated McGuirk subdivision re-paving project
- Final payments made in 2020 for Corvallis, Meadowbrook, Stoneridge and Common Meadow/Stone special assessments districts

EDDA Operating

- Total recommended appropriations are is \$942k
- Funding has been provided to create two grant programs to assist local businesses with beautification and pedestrian access improvements-\$20k for each program
- Funding in the amount of \$50k is provided to update the Development and Tax Increment Financing Plans
- Funding in the amount of \$22.5k is provided to map underground irrigation and streetlight utilities
- Funding in the amount of \$10k is provided in support of the Parks Master Plan update
- Pump Station #1 project (cost share with sewer fund), originally budgeted in 2019 and again in 2020 was not executed due to receipt of bids higher than anticipated. This is funded again in 2021 for \$160k. Additional funding is being sought for this project via a fall 2020 2% grant application
- Jameson Park improvement funding in the amount of \$107k
- Engineering work for water and sewer improvement projects in the vicinity of Pickard and Summerton roads in the amount of \$275k
- Programs such as lawn mowing, irrigation, landscape maintenance, holiday lighting, banners and snowplowing are funded
- Funding transfer of \$105k to the Fire Fund in support of the fire service delivery contract with Mt Pleasant
- FY 2021 projected year end fund balance is \$1.228 million
- The EDA will be asked to approve this budget along with a recommendation to the Board of Trustees that they approve the budget during the October 2020 EDA meeting

WDDA Operating

- Total appropriation budget is \$738k
- The Lincoln Rd improvement project, south of the bridge, which was approved in 2018 in the amount of \$330k, is budgeted in FY 2021 in anticipation of project completion. It is unclear when the improvements on Lincoln Rd north of the bridge will be completed as funding is in the process of being identified
- Funding of \$250,000 in support of pedestrian improvements at the Lincoln/Remus Rd intersection; sidewalk construction along the west side of Lincoln north of Remus; and sidewalk construction on the north and south side of Remus between Bradley and Lincoln
- Funding has been provided to create two grant programs to assist local businesses with beautification and pedestrian access improvements-\$20k for each program
- Funding in the amount of \$50k is provided to update the Development and Tax Increment Financing Plans

- Funding transfer of \$59k to the Fire Fund in support of the fire service delivery contract with Mt Pleasant is budgeted
- FY 2021 projected year end fund balance is \$744k
- The EDA will be asked to approve this budget along with a recommendation to the Board of Trustees that they approve the budget during the October 2020 EDA meeting

2% Grant Fund

- Funding in the amount of \$180k is provided in support of the Isabella Rd Intersections Safety Improvement Project
- Funding in the amount of \$20k is provided in support of the Isabella/Broadway intersection improvement design work
- Funding in the amount of \$18k is provided in support of the Chippewa River Trail Master Plan project
- Residual and available fund balance of \$34k is budgeted for the Jameson Park improvement program
- FY 2021 projected year end fund balance is \$32k

Sewer

- The sewer fund budget has been reviewed by staff at UFS to ensure the recommended budget is within the financial parameters discussed in prior work-study sessions (cash on hand, operating income, debt service ratio, etc.)
- Total appropriation budget is \$4.915 million
- As recommended by the various studies conducted by UFS, usage rates have increased 5.1% as have several other fees. For a more complete discussion, see the “Fee” section of this memo below
- \$60k to conduct a smoke/dye test throughout service area #5
- Capital maintenance projects include:
 - \$120k for general lift station maintenance
 - \$125k for manhole relining and sewer main repairs
 - \$75k for bypass manhole rehabilitation at pump station #12
- New capital projects include:
 - \$240k for pump station #1 repairs/replacement in conjunction with funding provided by the EDDA. This project has been rebid twice as prices continue to come in higher than anticipated. Because of this, a 2% grant application has been submitted in the hopes of acquiring additional funding partners
 - \$500k to rebuild pump station #7
 - \$100k to upgrade pump station # 18
 - \$425k to purchase a vactor truck to replace a trailer mounted vacuum pump that is over 20 years old and has reached the end of its’ useful life. Funds have been being set aside for this over the last several years.

- \$30k to purchase a 6-inch trailer mounted bypass pump spilt 50/50 with the water fund
- FY 2021 projected year end net assets are \$11.674 million

Water

- The water fund budget has been reviewed by staff at UFS to ensure the recommended budget is within the financial parameters discussed in prior work-study sessions (cash on hand, operating income, debt service ratio, etc.)
- Total appropriation budget is \$2.491 million
- As recommended by the various studies conducted by UFS, usage rates have increased 4.9% as have several other fees. For a more complete discussion, see the “Fee” section of this memo below
- \$44k is budgeted for year one activities to implement the cross-connection control program, backflow device inspection program and the lead/copper inventory program
- \$30k of the hydrant flushing program expenses has been moved to the fire fund
- Lab fees have increased \$10k over prior years due to increased PFOS testing requirements issued by EAGLE
- \$25k is budgeted for a water risk and resilience assessment study and updates to the water emergency response plan as required by the EPA and due June 2021
- Capital maintenance projects include:
 - \$103k for cleaning and maintenance to well #'s 4 and 7 along with miscellaneous plant maintenance
 - \$30k budgeted for water tower maintenance and inspections
- New capital projects include:
 - \$190k for painting the interior and exterior of the Broadway water tower
 - \$125k for iron removal filter maintenance at the Meridian treatment plant
 - \$275 to install high-speed service pumps on the east side of the township to move water more efficiently and with increased pressure from the east to the west side as demand dictates.
- FY 2021 projected year end net assets are \$10.029 million

Fees

The recommended fee schedule is included in the “other information” section of the budget book. The format has been changed to aid in readability. However, this change makes it more challenging to compare the existing schedule to the newly formatted schedule. Because of this, the existing fee schedule is included in the book as well.

Generally, fees for services and permits are recommended to increase to better align with the actual cost of providing the service. This is especially true for services and permitting activities provided by the Community and Economic Development Department and the Public Services Department

- **Building and Zoning Permits**
 - The recommended building permit fee is based on the most recently adopted state Bureau of Construction Codes Square Foot Construction Cost Table
 - The building relocation fee has increased to \$225 from \$220
 - Sign permits have increased to \$75 from \$50
 - The Construction Board of Appeals application fee has increased to \$500 from \$200

- **Planning Commission, Zoning Board of Appeals and Other Requests**
 - Site plan review fees have been restructured as a result of the adoption of the new Zoning Ordinance. The old site plan review fee was \$225/application. The recommendation calls for a “minor site plan review” fee of \$225; a fee of \$650 for “other preliminary site plan review” and a fee of \$650 for “final site plan review”
 - The Special Use Permit application fee for adult foster care large group home, group child day care home and home based limited businesses is \$325 compared to the previous fee of \$350
 - The Special Use Permit application fee for all other applications is \$950 compared to the previous fee of \$350
 - Rezoning application fees have increased to \$950 from \$750
 - Text amendment application fees have increased to \$850 from \$750
 - The fee for a Special Planning Commission meeting has increased to \$825 from \$600 per application and the fee for a Special Zoning Board of Appeals meeting has increased to \$650 from \$475

- **Housing Licensing and Rental Inspections**
 - Single family inspection fee has increased to \$53/unit from \$46/unit
 - Two family/duplex inspection fee has increased to \$78/building from \$68/building
 - Multi-unit inspection fee has increased to \$24/unit from \$21/unit
 - Hotels has increased to \$15/unit from \$13/unit
 - Violations fees are per the Municipal Ordinance Violations Bureau Ordinance
 - Housing Board of Appeals application fee has increased to \$500 from \$75

- **Water and Sewer Fees (Proposed increases based on Cost of Service Study Results)**
 - Water Hookup - 5/8" meter & 1" meter fee increased from \$1,325.00 to \$1,435.00 (larger taps/meters done on T&M)
 - Water benefit fee increased from \$1,200.00 to \$2,440.00 per REU
 - Water Service Quarterly Rate increased from \$52.00 to \$54.55 (0-15,000 gallons) with rate increasing from \$2.10 to \$2.20 per 1,000 gallons thereafter
 - Sewer Hookup fee increased from \$2,675.00 to \$3,522.00 per REU
 - Sewer Service Quarterly Rate

- Operation and Maintenance increased from \$52.45 to \$55.13 per REU
 - Capital Charge increased from \$43.45 to \$45.67 per REU
- Inspection Fees (per hour) increased from \$60.00 to \$78.00
- Turn on/off fee increased from \$20.00 to \$45.00 (rate charged separately for each on/off)
- Turn on/off fee (after hours) - 4pm - 8am M-F, Weekends & Holidays increased from \$50.00 to \$98.00 (rate charged separately for each on/off)
- Turn off/on rate for non-payment increased from \$15.00 to \$75.00 (rate charged separately for each on/off)
- Final Read Charge increased from \$15.00 to \$36.00
- Fire Flow Test increased from \$150.00 to \$190.00
- Bulk Water - no change from prior year
- Meter Purchase – no change from prior year

Other Information

- The section of the budget book labeled “Other Information” contains useful historical and future focused information regarding state shared revenue, taxable value, fund balance trends and long-term projections. Additionally, you will find the fee schedule and personnel cost summary worksheet in this section of the budget book.

I would like to thank the citizens, the Board of Trustees and the Township staff for their participation in the development of this recommendation.

I look forward to discussing this budget recommendation with the Board in the coming weeks.

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
101-000-402.000	CURRENT PROPERTY TAX	304,828	302,500	312,400	315,000	314,000	
101-000-402.001	PROPERTY TAX REFUNDS-MTT	(4,828)	(5,000)	(5,000)	(5,000)	(5,000)	
101-000-402.002	PILOT TAX	3,182	3,000	3,000	3,000	3,000	
101-000-402.100	PRIOR YEARS PROPERTY TAXES	1,449					
101-000-420.000	DELQ PERSONAL PROPERTY TAXES	203	1,000	1,000	1,000	1,000	
101-000-425.000	MOBILE HOME PARK TAX	2,447	2,400	2,400	2,400	2,400	
101-000-445.000	INTEREST ON TAXES	263	100	100	100	100	
101-000-446.000	3% OR 4% PENALTY ON TAX	6,835	3,700	4,000	4,000	4,000	
101-000-447.000	ADMIN FEE-PROPERTY TAX	150,214	146,000	146,000	150,000	150,000	
101-000-447.001	ADMIN FEES-REFUNDS MTT BOR	(2,431)	(4,000)	(4,000)	(4,000)	(4,000)	
101-000-447.050	ADMIN FEE-STATE EDUC TAX(SET)	7,775	7,700	7,800	7,700	7,700	
101-000-447.100	ADMIN FEE-PRIOR YEARS	758					
101-000-475.000	CABLE FRANCHISE FEES	129,217	130,000	130,000	115,000	115,000	
101-000-476.000	BUILDING PERMITS	55,173	50,000	63,000	60,000	72,000	
101-000-477.000	RENTAL INSPECTION FEES	81,977	80,000	83,000	82,000	89,000	
101-000-479.000	ZONING PERMITS	15,492	12,000	8,000	12,000	18,000	
101-000-528.000	OTHER FEDERAL GRANTS			11,000			
	FOOTNOTE AMOUNTS:			11,000			
	COVID RELATED EXPENSE REIMBURSEMENT						
101-000-573.000	STATE AID REVENUE-LCSA	4,496	2,040	2,040	2,500	2,500	
101-000-574.000	STATE REVENUE SHARING	1,187,793	1,040,000	1,040,000	1,040,000	1,040,000	
101-000-574.100	LIQUOR STATE REVENUE SHARING	13,193	11,500	11,700	11,700	11,700	
101-000-574.200	METRO ACT REVENUE SHARING-LCSA	7,514	7,500	8,200	8,200	8,200	
101-000-576.000	STATE GRANTS-SPECIAL ELECTION REIM		13,190	33,440			
	FOOTNOTE AMOUNTS:			13,190			
	ELECTION REIMBURSEMENT FOR THE MARCH 10TH PRIMARY						
	FOOTNOTE AMOUNTS:			2,500			
	ELECTION REIMBURSEMENT FOR SUPPLIES						
	FOOTNOTE AMOUNTS:			17,750			
	REIMBURSEMENT (50%) FOR ABSENTEE BALLOT TABULATOR PURCHASE						
	GL # FOOTNOTE TOTAL:			33,440			
101-000-582.000	CONTRIBUTION FROM TRIBE		34,000	165,670	252,340	252,340	
	FOOTNOTE AMOUNTS:				34,000	34,000	
	JAMESON HALL UPGRADE PROJECT-(RESIDUAL BALANCE IN TRIBAL 2% FUND REMOVED FROM 2020 PROJECTED						
	FOOTNOTE AMOUNTS:			150,000			
	CONTR FROM TRIBAL 2% FOR CMU PATHWAY-2020 PROJECTED						
	FOOTNOTE AMOUNTS:			15,670			
	CONTR FROM TRIBAL 2% FOR MARY MCGUIRE SCHOOL SIGNAGE						
	FOOTNOTE AMOUNTS:				20,000	20,000	
	CONTR FROM TRIBAL 2% FOR BROADWAY/ISAB INTERSECTION-DESIGN						
	FOOTNOTE AMOUNTS:				18,340	18,340	
	CONTR FROM TRIBAL 2% FOR CHIPPEWA WTR TRAIL MASTER PLAN						
	FOOTNOTE AMOUNTS:				180,000	180,000	
	CONTR FROM TRIBAL 2% FOR ISABELLA RD INTERSECTION IMPROVEMENTS						
	GL # FOOTNOTE TOTAL:			165,670	252,340	252,340	
101-000-583.000	CONTRIBUTION FROM EDA FOR PROJECTS		107,000		117,000	117,000	
	FOOTNOTE AMOUNTS:				107,000	107,000	
	JAMESON HALL UPGRADE PROJECT JAMESON HALL UPGRADE PROJECT REMOVED FROM 2020 PROJECTED						
	FOOTNOTE AMOUNTS:				10,000	10,000	
	PARKS MASTER PLAN						
	GL # FOOTNOTE TOTAL:				117,000	117,000	
101-000-584.000	CONTRIBUTION FROM SCHOOL SYSTEM			1,000			
	MT PLEASANT PUBLIC SCHOOLS CONTR TO MARY MCGUIRE SCHOOL SIGNAGE UPGRADES						
101-000-609.000	CONSTR PLAN REVIEW FEES	2,016	3,000	3,500	3,000		

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
101-000-613.000	APPLICATION FEES	500	500		500	500	
101-000-625.000	ELECTION FILING FEES		500	1,200			
101-000-628.000	LAND DIVISIONS/CONDO CONV	2,100	1,500	1,500	1,500	1,500	
101-000-630.000	WEED ABATEMENT SERVICES	243	500	1,150	1,000	1,000	
101-000-651.000	USE FEES-BASEBALL FIELDS	1,680	680		1,600	1,600	
101-000-655.000	FINES & FORFEITURES	249	800	800	800	800	
101-000-665.000	INTEREST EARNED	120,392	89,000	89,000	36,800	36,800	
	FOOTNOTE AMOUNTS:				36,800	36,800	
	ASSUMED 0.50% INTEREST RATE WHEN CD'S RENEW						
101-000-667.000	RENT - JAMESON HALL	7,350	3,500	1,100	7,000	7,000	
101-000-667.100	RENT - McDONALD PARK PAVILION	1,092	1,500	300	1,000	1,000	
101-000-667.200	RENT - JAMESON PAVILION	528	500	150	500	500	
101-000-667.300	LEASES	900	900	900	900	900	
101-000-671.000	OTHER REVENUE	1,102	5,000	2,000	25,000	25,000	
	FOOTNOTE AMOUNTS:				20,000	20,000	
	INSURANCE COVERAGE-ZALUD LEGAL MATTER						
	FOOTNOTE AMOUNTS:			2,000	5,000	5,000	
	MISCELLANEOUS						
	GL # FOOTNOTE TOTAL:			2,000	25,000	25,000	
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	19,991	18,000	18,000	18,000	18,000	
101-000-673.000	GAIN/LOSS ON SALE (DISPOSAL) OF ASSE		500	500	500	500	
Totals for dept 000 - NONE		2,123,693	2,071,010	2,144,850	2,273,040	2,294,040	
TOTAL ESTIMATED REVENUES		2,123,693	2,071,010	2,144,850	2,273,040	2,294,040	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 101 - TRUSTEES							
101-101-702.000	SALARIES & WAGES	29,538	30,115	30,115	30,115	30,115	
101-101-707.000	PER MEETING	3,800	4,000	4,000	4,000	4,000	
101-101-709.000	EMPLR FICA CONTR	2,067	2,108	2,108	2,108	2,108	
101-101-711.000	EMPLR MEDICARE CONTR	483	493	493	493	493	
101-101-724.000	WORKER'S COMP	66	80	80	60	60	
101-101-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	6,337	4,000	4,000	4,310	4,310	
	FOOTNOTE AMOUNTS:				3,310	3,310	
	BOARD MEETING VIDEO TAPING SERVICE						
	FOOTNOTE AMOUNTS:				300	300	
	MML MEMBERSHIP FOR WORKERS COMP						
	FOOTNOTE AMOUNTS:				700	700	
	MISC						
	GL # FOOTNOTE TOTAL:				4,310	4,310	
101-101-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	309	500	500	500	500	
101-101-900.000	PRINTING & PUBLISHING		600		600	600	
101-101-910.000	PROFESSIONAL DEVELOPMENT	2,252	5,100	100	5,100	5,100	
101-101-910.100	SEMINAR LODGING		2,500		2,500	2,500	
101-101-910.200	SEMINAR MEALS		500		500	500	
101-101-915.000	MEMBERSHIP & DUES	16,237	16,400	16,400	16,400	16,400	
	FOOTNOTE AMOUNTS:				6,000	6,000	
	MICHIGAN TOWNSHIP ASSOCIATION MEMBERSHIP DUES						
	FOOTNOTE AMOUNTS:				10,000	10,000	
	MIDDLE MICH DEV CORP CLIENT FEES						
	FOOTNOTE AMOUNTS:				400	400	
	CHAMBER OF COMMERCE DUES						
	GL # FOOTNOTE TOTAL:				16,400	16,400	
101-101-955.000	MISC.	14	500	500	500	500	
Totals for dept 101 - TRUSTEES		61,103	66,896	58,296	67,186	67,186	
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	15,379	15,320	15,320	6,250	6,250	
	TOTAL SALARY \$12,500 - 25% TO WATER, 25% TO SEWER						
101-171-707.000	PER MEETING	(25)	1,000		1,000	1,000	
101-171-709.000	EMPLR FICA CONTR	998	1,012	1,012	450	450	
101-171-711.000	EMPLR MEDICARE CONTR	234	237	237	105	105	
101-171-724.000	WORKER'S COMP	32	40	40	150	150	
101-171-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN		350		350	350	
101-171-910.000	PROFESSIONAL DEVELOPMENT		1,000		1,000	1,000	
101-171-910.100	SEMINAR LODGING		750		750	750	
101-171-910.200	SEMINAR MEALS		200		200	200	
101-171-915.000	MEMBERSHIP & DUES		275		275	275	
Totals for dept 171 - SUPERVISOR		16,618	20,184	16,609	10,530	10,530	
Dept 172 - TWP MANAGER							
101-172-702.000	SALARIES & WAGES	34,878	34,820	34,820	34,850	34,850	
	1/3 TO GEN FUND, 1/3 TO WATER FUND, 1/3 TO SEWER FUND						
101-172-702.600	CAR ALLOWANCE		3,000	3,000	3,000	3,000	
101-172-708.000	UNEMPLOYMENT	123	55	55	150	150	
101-172-709.000	EMPLR FICA CONTR	2,160	2,159	2,159	2,321	2,321	
101-172-711.000	EMPLR MEDICARE CONTR	505	510	510	543	543	
101-172-716.000	EMPLR RETIREMENT CONTR	2,629	3,134	3,134	3,404	3,404	
101-172-718.500	HEALTH INSURANCE	6,470	7,520	7,520	7,821	7,821	
	ASSUMPTION FOR HEALTH CARE INCREASE 5%						
101-172-718.700	HEALTH INS-EE CONTRIBUTIONS	(181)	(269)	(269)	(317)	(317)	
101-172-719.000	DENTAL INSURANCE	166	175	175	175	175	
	ASSUMPTION FOR DENTAL INCREASE 0%						

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APPROPRIATIONS							
Dept 172 - TWP MANAGER							
101-172-719.800	VISION INSURANCE	44	120	120	129	129	
	ASSUMPTION FOR VISION INCREASE 9%						
101-172-719.900	VISION INS-EE CONTRIBUTIONS	(22)	(60)	(60)	(64)	(64)	
101-172-724.000	WORKER'S COMP	132	150	150	121	121	
101-172-725.000	LIFE & DISABILITY BENEFIT	120	150	150	150	150	
	FOOTNOTE AMOUNTS:				150	150	
	ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%						
101-172-752.000	OFFICE SUPPLIES		300		300	300	
101-172-791.000	SUBSCRIPTIONS & PUBLICATIONS		800	800	800	800	
101-172-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	5,394					
101-172-852.000	CONTRIBUTION TO CABLE CONSORTIUM	51,687	54,000	54,000	45,800	45,800	
101-172-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	224	250				
101-172-880.000	COMMUNITY PROMOTION	5,939	8,800	8,800	7,000	7,000	
101-172-900.000	PRINTING & PUBLISHING		600				
101-172-910.000	PROFESSIONAL DEVELOPMENT	1,112	1,500	500	1,000	1,000	
101-172-910.100	SEMINAR LODGING	235	800		500	500	
101-172-910.200	SEMINAR MEALS	20	200		100	100	
101-172-915.000	MEMBERSHIP & DUES	580	600	600	600	600	
101-172-955.000	MISC.	383	300	100	300	300	
101-172-980.000	NEW OFFICE EQUIPMENT & FURNITURE		500	500	500	500	
	Totals for dept 172 - TWP MANAGER	112,598	120,114	116,764	109,183	109,183	
Dept 191 - ACCOUNTING/GEN ADMIN							
101-191-702.000	SALARIES & WAGES	75,522	109,386	109,386	123,600	123,600	
101-191-702.500	OVERTIME	4,107	3,900	3,900	5,000	5,000	
101-191-708.000	UNEMPLOYMENT	859	410	410	1,050	1,050	
101-191-709.000	EMPLR FICA CONTR	4,715	7,809	7,809	8,000	8,000	
101-191-711.000	EMPLR MEDICARE CONTR	1,103	1,742	1,742	1,800	1,800	
101-191-716.000	EMPLR RETIREMENT CONTR	4,827	8,464	8,464	11,600	11,600	
101-191-718.500	HEALTH INSURANCE	25,948	41,500	41,500	54,700	54,700	
	ASSUMPTION FOR HEALTH CARE INCREASE 5%						
101-191-718.700	HEALTH INS-EE CONTRIBUTIONS	(1,653)	(3,544)	(3,544)	(5,465)	(5,465)	
101-191-719.000	DENTAL INSURANCE	1,789	2,680	2,680	3,515	3,515	
	ASSUMPTION FOR DENTAL INCREASE 0%						
101-191-719.800	VISION INSURANCE	385	580	580	825	825	
	ASSUMPTION FOR VISION INCREASE 9%						
101-191-719.900	VISION INS-EE CONTRIBUTIONS	(192)	(290)	(290)	(411)	(411)	
101-191-724.000	WORKER'S COMP	296	487	487	411	411	
101-191-725.000	LIFE & DISABILITY BENEFIT	406	591	591	933	933	
	ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%						
101-191-752.000	OFFICE SUPPLIES	1,112	2,000	2,000	2,000	2,000	
101-191-767.000	UNIFORMS	100	100	100	100	200	
101-191-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	314	600	1,200	1,200	1,200	
101-191-801.020	EXTERNAL AUDIT	15,850	16,500	16,500	17,100	17,100	
101-191-851.000	MAIL/POSTAGE	1,726	6,000	6,000	6,000	6,000	
101-191-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	290	2,000	350	2,000	500	
101-191-900.000	PRINTING & PUBLISHING		2,000	2,000	500	500	
101-191-910.000	PROFESSIONAL DEVELOPMENT	428	1,200	1,200	2,000	2,000	
101-191-910.100	SEMINAR LODGING	614	2,500		3,000	1,500	
101-191-910.200	SEMINAR MEALS	28	300		300	200	
101-191-915.000	MEMBERSHIP & DUES	452	500	500	800	800	
101-191-955.000	MISC.		100	100	100	100	
101-191-955.001	BANK FEES	372	240	240	240	240	
101-191-980.000	NEW OFFICE EQUIPMENT & FURNITURE	5,614	5,500	5,500	1,000	1,000	
101-191-980.100	NEW COMPUTER HARDWARE & SOFTWARE	476	500	500	500	500	
	Totals for dept 191 - ACCOUNTING/GEN ADMIN	145,488	213,755	209,905	242,398	239,398	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 215 - CLERK							
101-215-702.000	SALARIES & WAGES	23,832	30,000	30,000	27,014	27,014	
	FOOTNOTE AMOUNTS:				21,190	21,190	
	CLERK'S SALARY						
	FOOTNOTE AMOUNTS:				5,824	5,824	
	DEPUTY CLERK						
	GL # FOOTNOTE TOTAL:				27,014	27,014	
101-215-707.000	PER MEETING	1,875	1,700	1,700	2,000	2,000	
101-215-709.000	EMPLR FICA CONTR	1,594	1,970	1,970	1,800	1,800	
101-215-711.000	EMPLR MEDICARE CONTR	373	465	465	421	421	
101-215-724.000	WORKER'S COMP	56	70	70	56	56	
101-215-752.000	OFFICE SUPPLIES	216	500	500	500	500	
101-215-754.000	OPERATING SUPPLIES		500	250	500	500	
101-215-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	148	600	600	600	600	
101-215-900.000	PRINTING & PUBLISHING	2,500	2,500	2,500	2,500	2,500	
101-215-910.000	PROFESSIONAL DEVELOPMENT		1,000		1,000	1,000	
101-215-910.100	SEMINAR LODGING		750		750	750	
101-215-910.200	SEMINAR MEALS		200		200	200	
101-215-915.000	MEMBERSHIP & DUES		150	150	150	150	
101-215-980.000	NEW OFFICE EQUIPMENT & FURNITURE		3,500	3,500	500	500	
	Totals for dept 215 - CLERK	30,594	43,905	41,705	37,991	37,991	
Dept 228 - DATA PROCESSING, INFORMATION TECHNOLOGY							
101-228-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	37,294	43,425	43,425	58,680	51,480	
	FOOTNOTE AMOUNTS:				18,000	18,000	
	CMS MANAGED IT						
	FOOTNOTE AMOUNTS:				100	100	
	STATIC IP						
	FOOTNOTE AMOUNTS:				35	35	
	ANNUAL DOMAIN REGISTRATION						
	FOOTNOTE AMOUNTS:				720	720	
	HOSTED EMAIL SERVICE (IMAIL)						
	FOOTNOTE AMOUNTS:				1,730	1,730	
	HOSTED EMAIL SERVICE (EXCHANGE)						
	FOOTNOTE AMOUNTS:				1,200	1,200	
	MISS DIG LOCATION SERVICES						
	FOOTNOTE AMOUNTS:				1,000	1,000	
	WEB ASCENDER-WEBSITE HOSTING/SUPPORT						
	FOOTNOTE AMOUNTS:				1,400	1,400	
	2-YR VEEAM BACKUP RENEWAL						
	FOOTNOTE AMOUNTS:				500	500	
	APEX SKETCHING SOFTWARE						
	FOOTNOTE AMOUNTS:				1,200	1,200	
	ANNUAL FIBER INTERNET FEE						
	FOOTNOTE AMOUNTS:				1,100	1,100	
	ADOBE ACROBAT PRO SUBSCRIPTIONS-5						
	FOOTNOTE AMOUNTS:				1,100	1,100	
	PIVOT POINT-FIELD ASSESSING SOFTWARE ANNUAL FEE						
	FOOTNOTE AMOUNTS:				500	500	
	ESRI-ARCGIS ONLINE CREATOR ANNUAL SUBSCRIPTION						
	FOOTNOTE AMOUNTS:				2,400	2,400	
	MICROSOFT OFFICE 365 ANNUAL SUBSCRIPTION						
	FOOTNOTE AMOUNTS:				250	250	
	APC BATTERY REPLACEMENTS						
	FOOTNOTE AMOUNTS:				5,000	5,000	
	MISC REPAIRS NOT COVERED/ONSITE SUPPORT						
	FOOTNOTE AMOUNTS:				5,645	5,645	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 228 - DATA PROCESSING, INFORMATION TECHNOLOGY							
	BS&A SUPPORT SERVICES-ASSESSING, ACCOUNTING, TAX, PAYROLL						
	FOOTNOTE AMOUNTS:				2,200	2,200	
	BS&A SUPPORT SERVICES-ONLINE						
	FOOTNOTE AMOUNTS:				4,400	4,400	
	NETWORK INFRASTRUCTURE UPGRADE-PORTS/SWITCHES						
	FOOTNOTE AMOUNTS:				3,000	3,000	
	NEW WI-FI ACCESS POINTS @ TOWNSHIP HALL						
	FOOTNOTE AMOUNTS:				7,200		
	BS&A HUMAN RESOURCES MODULE PURCHASE						
	GL # FOOTNOTE TOTAL:				58,680	51,480	
101-228-950.000	HARDWARE REPLACEMENTS	12,222	9,000	9,000	7,000	7,000	
	FOOTNOTE AMOUNTS:				2,000	2,000	
	SPARE SURFACE PRO ONSITE FOR EMERGENCY USE						
	FOOTNOTE AMOUNTS:				5,000	5,000	
	MISCELLANEOUS HARDWARE REPLACEMENTS-SCANNERS, MONITORS, ETC						
	GL # FOOTNOTE TOTAL:				7,000	7,000	
Totals for dept 228 - DATA PROCESSING, INFORMATION		49,516	52,425	52,425	65,680	58,480	
Dept 253 - TREASURER							
101-253-702.000	SALARIES & WAGES	21,272	24,102	24,102	24,102	24,102	
	FOOTNOTE AMOUNTS:				21,190	21,190	
	TREASURER'S SALARY						
	FOOTNOTE AMOUNTS:				2,912	2,912	
	DEPUTY TREASURER						
	GL # FOOTNOTE TOTAL:				24,102	24,102	
101-253-707.000	PER MEETING		500		500	500	
101-253-709.000	EMPLR FICA CONTR	1,319	1,525	1,525	1,525	1,525	
101-253-711.000	EMPLR MEDICARE CONTR	308	357	357	357	357	
101-253-724.000	WORKER'S COMP	42	51	51	44	44	
101-253-729.000	TAX BILLS	997					
101-253-752.000	OFFICE SUPPLIES	989	1,500	250	1,000	1,000	
101-253-801.000	PROFESSIONAL & CONTRACTUAL SERVICE		2,000	1,000	1,000	1,000	
101-253-851.000	MAIL/POSTAGE	3,729	4,000	4,000	4,000	4,000	
101-253-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN		250		250	250	
101-253-910.000	PROFESSIONAL DEVELOPMENT		1,000		1,000	1,000	
101-253-910.100	SEMINAR LODGING		750		750	750	
101-253-910.200	SEMINAR MEALS		200		200	200	
101-253-915.000	MEMBERSHIP & DUES	50	50	100	50	50	
101-253-955.000	MISC.		200		200	200	
Totals for dept 253 - TREASURER		28,706	36,485	31,385	34,978	34,978	
Dept 257 - ASSESSOR							
101-257-702.000	SALARIES & WAGES	94,728	44,500	44,500			
101-257-702.500	OVERTIME	81					
101-257-702.700	LONGEVITY PAY			1,040			
101-257-705.000	LEAVE TIME PAYOUT		15,120	15,120			
101-257-707.000	PER DIEM	3,500	4,125	4,125	4,125	4,125	
101-257-708.000	UNEMPLOYMENT	1,099	153	153			
101-257-709.000	EMPLR FICA CONTR	6,556	3,941	3,941	256	256	
101-257-711.000	EMPLR MEDICARE CONTR	1,533	922	922	60	60	
101-257-712.000	TEMPORARY LABOR	7,620					
101-257-716.000	EMPLR RETIREMENT CONTR	6,728	5,350	5,350			
101-257-718.500	HEALTH INSURANCE	21,862	12,200	12,200			
101-257-718.700	HEALTH INS-EE CONTRIBUTIONS	(730)	(500)	(500)			
101-257-719.000	DENTAL INSURANCE	651	250	250			
101-257-719.800	VISION INSURANCE	195	81	81			

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 257 - ASSESSOR							
101-257-719.900	VISION INS-EE CONTRIBUTIONS	(98)	(41)	(41)			
101-257-724.000	WORKER'S COMP	758	490	490	13	13	
101-257-725.000	LIFE & DISABILITY BENEFIT	229	150	150			
101-257-754.000	OPERATING SUPPLIES	1,253	1,050	500	1,050	1,050	
101-257-759.000	GAS/FUEL	212	200	25			
101-257-767.000	UNIFORMS		200	70	100		
101-257-791.000	SUBSCRIPTIONS & PUBLICATIONS		400	400	400	400	
101-257-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	23,626	61,000	61,000	110,000	110,000	
	FOOTNOTE AMOUNTS:			45,000	90,000	90,000	
	ASSESSING CONTRACT						
	FOOTNOTE AMOUNTS:			16,000	20,000	20,000	
	MISC/APPRAISALS FOR MTT CASES IF NEEDED						
	GL # FOOTNOTE TOTAL:			61,000	110,000	110,000	
101-257-850.000	COMMUNICATIONS	1,144	1,500	1,500	1,500	1,500	
101-257-851.000	MAIL/POSTAGE	1,729	2,250	2,000	2,250	2,000	
101-257-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	356	500	420	500		
101-257-900.000	PRINTING & PUBLISHING	2,053	1,500	700	1,500	1,500	
101-257-910.000	PROFESSIONAL DEVELOPMENT	5,020	100	50	100		
101-257-910.100	SEMINAR LODGING	209					
101-257-910.200	SEMINAR MEALS	59					
101-257-915.000	MEMBERSHIP & DUES	190	400	400			
101-257-955.000	MISC.	479	1,000	500	500	500	
101-257-980.000	NEW OFFICE EQUIPMENT & FURNITURE				3,500	3,500	
	FOOTNOTE AMOUNTS:				3,500	3,500	
	NEW WORKSTATION IN THE ASSESSING OFFICE						
101-257-980.100	NEW COMPUTER HARDWARE & SOFTWARE	670	750	750			
Totals for dept 257 - ASSESSOR		181,712	157,591	156,096	125,854	124,904	
Dept 262 - ELECTIONS							
101-262-702.000	SALARIES & WAGES		1,000	1,000	1,000	1,000	
101-262-708.000	UNEMPLOYMENT		20	20	20	20	
101-262-709.000	EMPLR FICA CONTR		60	60	60	60	
101-262-711.000	EMPLR MEDICARE CONTR		20	20	20	20	
101-262-712.000	ELECTION WORKERS		18,000	18,000	5,000	5,000	
101-262-716.000	EMPLR RETIREMENT CONTR		100	100	100	100	
101-262-718.500	HEALTH INSURANCE		25	25	200	200	
101-262-719.000	DENTAL INSURANCE		2	2	1	1	
101-262-724.000	WORKER'S COMP		2	2	20	20	
101-262-754.000	OPERATING SUPPLIES	312	10,000	10,000	2,000	2,000	
101-262-801.000	PROFESSIONAL & CONTRACTUAL SERVICE		8,000	8,000	2,000	2,000	
101-262-851.000	MAIL/POSTAGE		50	50	50	50	
101-262-900.000	PRINTING & PUBLISHING		1,600	1,600	1,600	1,600	
101-262-910.000	PROFESSIONAL DEVELOPMENT		300	100	300	300	
101-262-955.000	MISC.		400	400	400	400	
Totals for dept 262 - ELECTIONS		312	39,579	39,379	12,771	12,771	
Dept 265 - TWP HALL & GROUNDS							
101-265-754.000	OPERATING SUPPLIES	3,560	6,000	6,000	6,000	6,000	
101-265-776.100	HALL CLEANING	6,598	6,900	6,900	11,050	11,050	
	FOOTNOTE AMOUNTS:				6,400	6,400	
	TOWNSHIP HALL CLEANING						
	FOOTNOTE AMOUNTS:				250	250	
	TOWNSHIP HALL WINDOW CLEANING						
	FOOTNOTE AMOUNTS:				4,400	4,400	
	EXTRA COVID-19 CLEANING & DISINFECTING @ TWP HALL						
	GL # FOOTNOTE TOTAL:				11,050	11,050	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 265 - TWP HALL & GROUNDS							
101-265-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	18,145	21,000	21,000	21,100	20,500	
	FOOTNOTE AMOUNTS:				15,600	15,600	
	CLEAN UP DAY CHARGES				900	900	
	FOOTNOTE AMOUNTS:				700	700	
	SHRED-IT PAPER RECYCLING SERVICE				700	700	
	FOOTNOTE AMOUNTS:				700	700	
	FOUR SEASONS EXTERMINATING-TWP HALL				1,200	1,200	
	FOOTNOTE AMOUNTS:				800	800	
	COFFEE POT RENTAL/COFFEE				600	600	
	FOOTNOTE AMOUNTS:				600	600	
	WASTE MANAGEMENT-DUMPSTER SERVICE				600	600	
	FOOTNOTE AMOUNTS:				600	600	
	MOS-COLOR COPY OVERAGE CHARGES				600	600	
	FOOTNOTE AMOUNTS:				600	600	
	MID MICHIGAN SECURITY ALARM MONITORING				600	600	
	FOOTNOTE AMOUNTS:				600	600	
	MISC DRAWING/MAP FEES				600	600	
	GL # FOOTNOTE TOTAL:				21,100	20,500	
101-265-850.000	COMMUNICATIONS	2,810	3,200	3,200	3,000	3,000	
	FOOTNOTE AMOUNTS:				600	600	
	FAX SERVICE - TWP HALL				2,400	2,400	
	FOOTNOTE AMOUNTS:				2,400	2,400	
	PHONE SERVICE-(CMS)				2,400	2,400	
	GL # FOOTNOTE TOTAL:				3,000	3,000	
101-265-890.000	SAFETY	434	1,000	800	1,000	1,000	
101-265-917.000	WATER & SEWER CHARGES	592	700	700	700	700	
101-265-920.000	ELECTRIC/NATURAL GAS	10,403	12,000	12,000	12,000	12,000	
101-265-930.001	MAINT-EQUIPMENT		500	500	500	500	
101-265-930.200	MAINT-GROUNDS	421	500	500	500	500	
101-265-930.300	MAINT-BUILDINGS	1,449	3,500	3,700	3,500	3,500	
101-265-935.000	PROPERTY/LIABILITY INSURANCE	11,031	11,500	11,500	11,500	11,500	
101-265-940.100	POSTAGE METER LEASE	1,817	2,000	2,000	2,000	2,000	
101-265-955.000	MISC.	45	250	250	200	200	
101-265-980.000	NEW OFFICE EQUIPMENT & FURNITURE	12,613	3,000		3,000	3,000	
Totals for dept 265 - TWP HALL & GROUNDS		69,918	72,050	69,050	76,050	75,450	
Dept 266 - LEGAL/ATTORNEY							
101-266-826.000	LEGAL FEES	64,671	90,000	90,000	90,000	90,000	
101-266-826.500	LEGAL FEES-ASSESSOR	18,444	6,557	11,560			
Totals for dept 266 - LEGAL/ATTORNEY		83,115	96,557	101,560	90,000	90,000	
Dept 371 - BUILDING							
101-371-702.000	SALARIES & WAGES	83,315	93,350	93,350	97,590	97,590	
101-371-702.500	OVERTIME	2,010	1,500	1,500	2,300	2,300	
101-371-708.000	UNEMPLOYMENT	736	306	306	900	900	
101-371-709.000	EMPLR FICA CONTR	5,007	5,885	5,885	5,855	5,855	
101-371-711.000	EMPLR MEDICARE CONTR	1,171	1,380	1,380	1,370	1,370	
101-371-716.000	EMPLR RETIREMENT CONTR	6,411	8,513	8,513	9,000	9,000	
101-371-718.500	HEALTH INSURANCE	39,195	45,000	45,000	46,850	46,850	
ASSUMPTION FOR HEALTH INSURANCE INCREASE 5%							
101-371-718.700	HEALTH INS-EE CONTRIBUTIONS	(2,944)	(4,360)	(4,360)	(5,150)	(5,150)	
101-371-719.000	DENTAL INSURANCE	3,246	3,340	3,340	3,340	3,340	
ASSUMPTION FOR DENTAL INCREASE 0%							
101-371-719.800	VISION INSURANCE	383	620	620	780	780	
ASSUMPTION FOR VISION INCREASE 9%							
101-371-719.900	VISION INS-EE CONTRIBUTIONS	(191)	(310)	(310)	(386)	(386)	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 371 - BUILDING							
101-371-724.000	WORKER'S COMP	488	600	600	450	450	
101-371-725.000	LIFE & DISABILITY BENEFIT	601	640	640	725	725	
	ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%						
101-371-752.000	OFFICE SUPPLIES	434	1,200	1,000	900	900	
101-371-754.000	OPERATING SUPPLIES	9	500	500	500	500	
101-371-759.000	GAS/FUEL	882	1,200	500	1,100	1,000	
101-371-767.000	UNIFORMS	175	200	200	200	200	
101-371-775.100	VEHICLE CLEANING	12	125	125	125	125	
101-371-791.000	SUBSCRIPTIONS & PUBLICATIONS		500	500	500	500	
101-371-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	131,063	100,000	100,000	140,500	125,000	
	FOOTNOTE AMOUNTS:			3,000	2,500	2,500	
	BS&A BUILDING DEPT SOFTWARE SUPPORT			97,000	107,000	107,000	
	FOOTNOTE AMOUNTS:				31,000		
	MCKENNA BUILDING OFFICIAL SERVICES						
	FOOTNOTE AMOUNTS:						
	BULK SCAN HISTORICAL PERMITS-PLANS (1/2 OF COST SPLIT WITH PLANNING)						15,500
	FOOTNOTE AMOUNTS:						
	BULK SCAN HISTORICAL PERMITS-PLANS (1/2 OF COST SPLIT WITH PLANNING) SPLIT INTO 2 FY'S			100,000	140,500	125,000	
	GL # FOOTNOTE TOTAL:						
101-371-850.000	COMMUNICATIONS	610	800	800	800	800	
101-371-851.000	MAIL/POSTAGE		35	35	35	35	
101-371-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	81	250	100	200	100	
101-371-880.000	COMMUNITY PROMOTION	595	600	600	600	600	
101-371-900.000	PRINTING & PUBLISHING		2,000	3,100			
101-371-910.000	PROFESSIONAL DEVELOPMENT	5,293	4,000	1,000	5,000	5,000	
101-371-910.100	SEMINAR LODGING	407	500		500	500	
101-371-910.200	SEMINAR MEALS	647	1,000	100	750	750	
101-371-915.000	MEMBERSHIP & DUES	890	1,100	1,100	1,100	1,100	
101-371-930.000	VEHICLE REPAIRS & MAINTENANCE	1,641	400	400	400	400	
101-371-980.100	NEW COMPUTER HARDWARE & SOFTWARE	670	1,000	1,800	1,000	1,000	
Totals for dept 371 - BUILDING		282,837	271,874	268,324	317,834	302,134	
Dept 441 - PUBLIC WORKS							
101-441-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	18,361	31,500	31,500	14,000	14,000	
	FOOTNOTE AMOUNTS:			14,000	14,000	14,000	
	TECHNICAL PROJECT SUPPORT						
	FOOTNOTE AMOUNTS:			17,500			
	ROAD COMMISSION-BRINE CONTRACT 2020						
	GL # FOOTNOTE TOTAL:			31,500	14,000	14,000	
101-441-920.000	STREET LIGHTING	23,625	23,000	23,000	23,000	23,000	
101-441-962.000	DRAINS AT LARGE	28,155	29,000	29,000	29,000	29,000	
101-441-967.000	CONTRIBUTIONS TO ROAD COMMISSION	37,003	489,000	19,670	717,500	717,500	
	FOOTNOTE AMOUNTS:				54,000	54,000	
	GRAVEL REFURBISHING - ESTIMATED FOUR MILES						
	FOOTNOTE AMOUNTS:				18,500	18,500	
	BRINE CONTRACT - TOTAL 20.0 MILES GRAVEL ROAD						
	FOOTNOTE AMOUNTS:				30,000	30,000	
	INTERSECTION IMPROVEMENTS-BROADWAY/ISABELLA						
	FOOTNOTE AMOUNTS:			3,000			
	MARY MCGUIRE SCHOOL SIGNAGE-TWP SHARE						
	FOOTNOTE AMOUNTS:			1,000			
	MARY MCGUIRE SCHOOL SIGNAGE-SCHOOL SHARE						
	FOOTNOTE AMOUNTS:			15,670			
	MARY MCGUIRE SCHOOL SIGNAGE-TRIBAL 2% FUNDING						
	FOOTNOTE AMOUNTS:				167,000	167,000	
	LINCOLN RD UPGRADE-BROOMFIELD TO THE BRIDGE						

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
	FOOTNOTE AMOUNTS:				268,000	268,000	
	ISABELLA ROAD INTERSECTION IMPROVEMENTS						
	FOOTNOTE AMOUNTS:				180,000	180,000	
	ISABELLA ROAD INTERSECTION IMPROVEMENTS-TRIBAL 2% SHARE						
	ISABELLA RD IMPROVEMENTS MOVED FROM 2020 TO 2021						
	LINCOLN RD UPGRADE MOVED FROM 2020 TO 2021						
	GL # FOOTNOTE TOTAL:			19,670	717,500	717,500	
101-441-967.100	CONTRIBUTION TO AIRPORT IMPROVEMEN		10,000		10,000	10,000	
101-441-970.100	SIDEWALKS AND NON MOTORIZED PATHS		100,000	188,900	120,840	20,840	
	FOOTNOTE AMOUNTS:			38,900			
	CONTR TO CMU FOR PATHWAY-UNION TWP SHARE						
	FOOTNOTE AMOUNTS:			150,000			
	CONTR TO CMU FOR PATHWAY-TRIBAL 2% GRANT (SEE REVENUE LINE ABOVE						
	FOOTNOTE AMOUNTS:				100,000		
	MISCELLANEOUS PATHWAYS/SIDEWALK IMPROVEMENTS						
	FOOTNOTE AMOUNTS:				18,340	18,340	
	CHIPPEWA RIVER WTR TRAIL MASTER PLAN DESIGN-TRIBAL 2% GRANT						
	FOOTNOTE AMOUNTS:				2,500	2,500	
	CHIPPEWA RIVER WTR TRAIL MASTER PLAN DESIGN-COUNTY SHARE						
	GL # FOOTNOTE TOTAL:			188,900	120,840	20,840	
Totals for dept 441 - PUBLIC WORKS		107,144	682,500	292,070	914,340	814,340	
Dept 701 - PLANNING							
101-701-702.000	SALARIES & WAGES	62,133	135,000	135,000	142,550	142,550	
101-701-707.000	PER DIEM	11,770	16,255	16,255	20,955	20,955	
	FOOTNOTE AMOUNTS:				16,600	16,600	
	PLANNING COMMISSION						
	FOOTNOTE AMOUNTS:				4,355	4,355	
	ZONING BOARD OF APPEALS						
	GL # FOOTNOTE TOTAL:				20,955	20,955	
101-701-708.000	UNEMPLOYMENT	368	323	323	950	950	
101-701-709.000	EMPLR FICA CONTR	4,416	9,644	9,644	9,800	9,800	
101-701-711.000	EMPLR MEDICARE CONTR	1,033	2,255	2,255	2,300	2,300	
101-701-716.000	EMPLR RETIREMENT CONTR	4,379	12,050	12,050	12,720	12,720	
101-701-718.500	HEALTH INSURANCE	19,460	45,000	45,000	46,850	46,850	
	ASSUMPTION FOR HEALTH CARE INCREASE 5%						
101-701-718.700	HEALTH INS-EE CONTRIBUTIONS	(1,386)	(4,358)	(4,358)	(5,148)	(5,148)	
101-701-719.000	DENTAL INSURANCE	1,506	3,340	3,340	3,340	3,340	
	ASSUMPTION FOR DENTAL INCREASE 0%						
101-701-719.800	VISION INSURANCE	325	708	708	772	772	
	ASUMPTION FOR VISION INCREASE 9%						
101-701-719.900	VISION INS-EE CONTRIBUTIONS	(163)	(354)	(354)	(386)	(386)	
101-701-724.000	WORKER'S COMP	481	890	890	671	671	
101-701-725.000	LIFE & DISABILITY BENEFIT	349	785	785	800	800	
	ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%						
101-701-752.000	OFFICE SUPPLIES		1,000	1,000	1,000	1,000	
101-701-767.000	UNIFORMS	46	100	100	200	200	
101-701-791.000	SUBSCRIPTIONS & PUBLICATIONS		100	100	265	265	
	PLANNING AND ZONING NEWS						
101-701-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	27,539	15,000	10,000	61,500	21,000	
	FOOTNOTE AMOUNTS:				3,000	3,000	
	PLANNING-ENGINEERING CONSULTATIONS						
	FOOTNOTE AMOUNTS:				31,000	15,500	
	BULK SCANNING - HISTORICAL PERMITS PLANS (1/2)-SPLIT WITH BUILDING DEPT AND SPREAD OVER 2FY'S						
	FOOTNOTE AMOUNTS:			1,000	1,000	1,000	
	MUNICODE ANNUAL SUPPORT FEE						

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 701 - PLANNING							
	FOOTNOTE AMOUNTS:				25,000		
	SIDEWALK/PATHWAY PLANNING-ROWE						
	FOOTNOTE AMOUNTS:			1,000	1,000	1,000	
	WEED ABATEMENTS						
	FOOTNOTE AMOUNTS:				500	500	
	MUNICODE ORDINANCE UPDATES						
	FOOTNOTE AMOUNTS:			5,000			
	DEVELOPMENT REVIEW IMPLEMENTATION						
	FOOTNOTE AMOUNTS:			3,000			
	REMAINING EXPENDITURES ON THE ZONING CODE REWRITE-2020						
	GL # FOOTNOTE TOTAL:			10,000	61,500	21,000	
101-701-850.000	COMMUNICATIONS				700	700	
	ZOOM WEBINAR SUBSCRIPTION						
101-701-851.000	MAIL/POSTAGE	126	150	150	150	150	
101-701-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	636	600	250	600	600	
101-701-900.000	PRINTING & PUBLISHING	7,135	8,000	8,500	8,500	8,500	
101-701-910.000	PROFESSIONAL DEVELOPMENT	4,761	2,000	2,200	5,000	5,000	
101-701-910.100	SEMINAR LODGING	30	400		400	400	
101-701-910.200	SEMINAR MEALS	324	600		600	600	
101-701-915.000	MEMBERSHIP & DUES	813	1,000	1,000	1,280	1,280	
	FOOTNOTE AMOUNTS:				825	825	
	MICHIGAN PLANNING ASSOCIATION GROUP						
	FOOTNOTE AMOUNTS:				455	455	
	AMERICAN PLANNING ASSOCIATION/AICP - RODNEY NANNEY						
	GL # FOOTNOTE TOTAL:				1,280	1,280	
101-701-955.000	MISC.	7	250	250	250	250	
Totals for dept 701 - PLANNING		146,088	250,738	245,088	316,619	276,119	
Dept 751 - PARKS & RECREATION							
101-751-702.000	SALARIES & WAGES	21,296	27,338	27,338	33,153	33,153	
101-751-702.500	OVERTIME	1,929	3,000	3,000	2,500	2,500	
101-751-708.000	UNEMPLOYMENT	424	1,400	1,400	918	918	
101-751-709.000	EMPLR FICA CONTR	1,892	2,552	2,552	2,650	2,650	
101-751-711.000	EMPLR MEDICARE CONTR	442	600	600	615	615	
101-751-712.000	TEMPORARY LABOR	8,261	10,816	10,816	9,360	9,360	
101-751-716.000	EMPLR RETIREMENT CONTR	1,704	2,215	2,215	2,675	2,675	
101-751-718.500	HEALTH INSURANCE	11,156	16,400	16,400	18,735	18,735	
	ASSUMPTION FOR HEALTH CARE INCREASE 5%						
101-751-718.700	HEALTH INS-EE CONTRIBUTIONS	(826)	(1,261)	(1,261)	(2,575)	(2,575)	
101-751-719.000	DENTAL INSURANCE	901	1,338	1,338	1,338	1,338	
	ASSUMPTION FOR DENTAL INCREASE 0%						
101-751-719.800	VISION INSURANCE	182	297	297	309	309	
	ASSUMPTION FOR VISION INCREASE 9%						
101-751-719.900	VISION INS-EE CONTRIBUTIONS	(91)	(148)	(148)	(154)	(154)	
101-751-724.000	WORKER'S COMP	797	1,190	1,190	954	954	
101-751-725.000	LIFE & DISABILITY BENEFIT	160	246	246	280	280	
	ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%						
101-751-754.000	OPERATING SUPPLIES	3,124	4,000	2,000	4,000	3,000	
101-751-759.000	GAS/FUEL	1,148	1,500	1,000	1,500	1,500	
101-751-767.000	UNIFORMS		500	500	500	500	
101-751-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	3,951	19,200	4,200	29,200	9,200	
	FOOTNOTE AMOUNTS:			4,200	4,200	4,200	
	WASTE MANAGEMENT-DUMPSTER SERVICE						
	FOOTNOTE AMOUNTS:				25,000	5,000	
	PARKS MASTER PLAN UPDATE-BULK DONE IN HOUSE						
	REMOVED \$15,000 FROM 2020 PROJECTED-PARKS MASTER PLAN UPDATE-MOVED TO 2021						

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 751 - PARKS & RECREATION							
GL # FOOTNOTE TOTAL:				4,200	29,200	9,200	
101-751-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT		100		100		
101-751-890.000	SAFETY	363	4,000	500	4,000	2,000	
101-751-900.000	PRINTING & PUBLISHING	224	500	500	500	500	
101-751-910.000	PROFESSIONAL DEVELOPMENT		800		400	400	
101-751-917.000	WATER & SEWER CHARGES	4,814	4,000	4,000	4,000	4,000	
101-751-920.000	ELECTRIC/NATURAL GAS	3,849	6,250	6,250	6,250	6,250	
101-751-930.000	REPAIRS		5,000	1,000	5,000	1,000	
101-751-930.001	MAINT-EQUIPMENT	1,325	2,000	1,000	2,000	1,000	
101-751-930.200	MAINT-GROUNDS	6,262	10,500	10,500	32,000	12,000	
FOOTNOTE AMOUNTS:					10,000	10,000	
PARKS SPRAYING							
FOOTNOTE AMOUNTS:					2,000	2,000	
MISC GROUNDS MAINTENANCE							
FOOTNOTE AMOUNTS:					20,000		
FENCE REPAIR - JAMESON & MCDONALD PARKS FENCE/BACKSTOPS REPAIR (YEAR 1 - 3 YEAR PROGRAM)							
GL # FOOTNOTE TOTAL:					32,000	12,000	
101-751-930.250	MAINT-DOG PARK	3,250	4,000	4,000	4,000	4,000	
101-751-930.300	MAINT-BUILDINGS	1,489	2,500	1,000	2,500	1,500	
101-751-933.000	MAINT-VEHICLES	154	500	500	500	500	
101-751-955.000	MISC.	19	200	200	200	200	
101-751-977.000	NEW EQUIPMENT PURCHASE	6,106	11,500	11,500	6,500	6,500	
FOOTNOTE AMOUNTS:					3,000	3,000	
GRILL REPLACEMENT							
FOOTNOTE AMOUNTS:					2,000	2,000	
MISC NEW EQUIPMENT							
FOOTNOTE AMOUNTS:					1,500	1,500	
REPLACEMENT TABLES AND CHAIRS JAMESON HALL							
GL # FOOTNOTE TOTAL:					6,500	6,500	
Totals for dept 751 - PARKS & RECREATION		84,305	143,033	114,633	173,908	124,808	
Dept 901 - CAPITAL OUTLAY							
101-901-976.299	CAPITAL OUTLAY-ELECTION EQUIPMENT			35,500			
ABSENTEE BALLOT TABULATOR FOR ELECTIONS							
101-901-976.302	CAPITAL OUTLAY-TOWNSHIP HALL	6,534	19,129	12,129	72,000	72,000	
FOOTNOTE AMOUNTS:					40,000	40,000	
CARPET/TILE BACK OFFICES, GENERAL AREA, HALLWAY, KITCHEN							
FOOTNOTE AMOUNTS:					10,000	10,000	
OFFICE FURNITURE							
FOOTNOTE AMOUNTS:					15,000	15,000	
PAINTING BACK OFFICES, KITCHEN, HALLWAY, GENERAL AREA							
FOOTNOTE AMOUNTS:					7,000	7,000	
ELECTRONICS UPGRADE TO THE BOARD ROOM MOVED TO 2021							
FOOTNOTE AMOUNTS:				12,129			
AIR CONDITIONER REPLACEMENTS @ TWP HALL IN 2020							
GL # FOOTNOTE TOTAL:				12,129	72,000	72,000	
101-901-976.303	CAPITAL OUTLAY-PROPERTY				40,500	40,500	
FOOTNOTE AMOUNTS:					35,000	35,000	
PROPERTY IMPROVEMENTS-5243 JONATHON LANE							
FOOTNOTE AMOUNTS:					5,500	5,500	
LEGAL FEES/TITLE SEARCH-"QUIET TITLE ACTION"							
GL # FOOTNOTE TOTAL:					40,500	40,500	
101-901-976.304	CAPITAL OUTLAY-PLAYGROUND EQUIPMENT	31,364	25,000	25,000			
101-901-976.306	CAPITAL OUTLAY-PARKS DEPT	5,000	227,500		227,500	227,500	
FOOTNOTE AMOUNTS:					86,500	86,500	
JAMESON HALL UPGRADES-GENERAL FUND SHARE MOVED TO 2021							

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
	FOOTNOTE AMOUNTS:				107,000	107,000	
	JAMESON HALL UPGRADES-EAST DDA SHARE						
	FOOTNOTE AMOUNTS:				34,000	34,000	
	JAMESON HALL UPGRADES-TRIBAL 2% FUND RESIDUAL						
	JAMESON HALL WORK MOVED FROM 2020 PROJECTED TO 2021 REQUESTED						
	GL # FOOTNOTE TOTAL:				227,500	227,500	
Totals for dept 901 - CAPITAL OUTLAY		42,898	271,629	72,629	340,000	340,000	
Dept 910 - DEBT SERVICE-LEASES							
101-910-991.500	LEASE PAYABLE PRINCIPAL	11,447	11,448	11,448	3,250	3,250	
	3 PAYMENTS REMAINING ON PRINTERS IN 2021						
101-910-992.500	LEASE PAYABLE INTEREST	1,843	1,845	1,845	75	75	
	3 PAYMENTS REMAINING ON PRINTERS IN 2021						
Totals for dept 910 - DEBT SERVICE-LEASES		13,290	13,293	13,293	3,325	3,325	
TOTAL APPROPRIATIONS		1,456,242	2,552,608	1,899,211	2,938,647	2,721,597	
NET OF REVENUES/APPROPRIATIONS - FUND 101		667,451	(481,598)	245,639	(665,607)	(427,557)	
	BEGINNING FUND BALANCE	4,147,178	4,814,636	4,814,636	5,060,275	5,060,275	5,060,275
	ENDING FUND BALANCE	4,814,629	4,333,038	5,060,275	4,394,668	4,632,718	5,060,275

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
206-000-402.000	CURRENT REAL PROPERTY TAX	609,380	624,000	624,000	709,000	708,000	
206-000-402.001	PROPERTY TAX REFUNDS-MTT	(9,655)	(10,000)	(10,000)	(10,000)	(10,000)	
206-000-402.002	PILOT TAX	6,365	6,200	6,200	6,200	6,200	
206-000-402.100	PRIOR YEARS PROPERTY TAXES	2,898	(200)	(200)	(200)	(200)	
206-000-420.000	DELQ PERSONAL PROPERTY TAXES	405	500	500	500	500	
206-000-445.000	INTEREST ON TAXES	44	350	350	300	300	
206-000-543.000	STATE GRANT-PUBLIC SAFETY	11,812	6,000	6,000	12,000	12,000	
206-000-573.000	STATE AID REVENUE-LCSA	8,992	4,000	4,000	4,000	4,000	
206-000-600.200	FIRE PROTECTION - EDDA	66,311	70,400	70,400	105,100	105,100	
	FOOTNOTE AMOUNTS:				105,100	105,100	
	INCREASE BASED ON TAX CAPTURES @ 2.25 MILLAGE RATE-FIRE FUND						
206-000-600.300	FIRE PROTECTION - WDDA	49,152	52,000	52,000	52,000	59,000	
206-000-665.000	INTEREST EARNED	32,647	15,000	15,000	5,600	5,600	
	ASSUMED 0.50% INTEREST RATE WHEN CD'S RENEW						
206-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSE		30,000	30,000			
Totals for dept 000 - NONE		778,351	798,250	798,250	884,500	890,500	
TOTAL ESTIMATED REVENUES		778,351	798,250	798,250	884,500	890,500	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 336 - FIRE DEPARTMENT							
206-336-702.000	SALARIES & WAGES	1,365					
206-336-709.000	EMPLR FICA CONTR	83					
206-336-711.000	EMPLR MEDICARE CONTR	19					
206-336-716.000	EMPLR RETIREMENT CONTR	102					
206-336-718.500	HEALTH INSURANCE	215					
206-336-718.700	HEALTH INS-EE CONTRIBUTIONS	(28)					
206-336-719.000	DENTAL INSURANCE	15					
206-336-719.800	VISION INSURANCE	2					
206-336-719.900	VISION INS-EE CONTRIBUTIONS	(1)					
206-336-724.000	WORKER'S COMP	33					
206-336-725.000	LIFE & DISABILITY BENEFIT	7					
206-336-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	731,400	763,800	763,800	796,300	796,300	
	FIRE SERVICES CONTRACT - CITY						
206-336-801.025	HYDRANT FLUSHING		45,000	30,000	30,000	30,000	
206-336-934.000	FIRE HYDRANT REPAIRS		5,150	1,000	5,150	5,150	
Totals for dept 336 - FIRE DEPARTMENT		733,212	813,950	794,800	831,450	831,450	
Dept 901 - CAPITAL OUTLAY							
206-901-976.312	CAPITAL OUTLAY-FIRE TRUCK		448,000	448,000			
Totals for dept 901 - CAPITAL OUTLAY			448,000	448,000			
TOTAL APPROPRIATIONS		733,212	1,261,950	1,242,800	831,450	831,450	
NET OF REVENUES/APPROPRIATIONS - FUND 206		45,139	(463,700)	(444,550)	53,050	59,050	
	BEGINNING FUND BALANCE	1,179,617	1,224,756	1,224,756	780,206	780,206	780,206
	ENDING FUND BALANCE	1,224,756	761,056	780,206	833,256	839,256	780,206

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
245-000-665.000	INTEREST EARNED	3,874	3,000	3,000	500	500	
245-000-672.102	REVENUE-CORVALLIS SPEC ASSESS	7,726	7,000	7,000			
245-000-672.103	REVENUE-MEADOWBROOK SPEC ASSESS	4,361	3,300	3,300			
245-000-672.104	REVENUE-STONERIDGE SPEC ASSESS	4,330	2,200	2,200			
245-000-672.105	REVENUE-COMMON MEADOW/STONE SPEC ASSESS	1,338	1,200	1,200			
245-000-672.106	REVENUE-MCDONALD DRIVE SPEC ASSESS	6,230	5,400	5,400	5,400	5,400	
245-000-672.107	REVENUE-GREEN ACRES SPEC ASSESS	4,092	3,200	3,200	3,200	3,200	
245-000-672.108	REVENUE-THE OAKS SPEC ASSESS	8,274	5,800	5,800	5,800	5,800	
245-000-672.109	REVENUE-BLGRAS/ISB SIDEWALK	9,754	7,000	7,000	7,000	7,000	
Totals for dept 000 - NONE		49,979	38,100	38,100	21,900	21,900	
TOTAL ESTIMATED REVENUES		49,979	38,100	38,100	21,900	21,900	

BUDGET REPORT FOR CHARTER TOWNSHIP OF UNION
 Fund: 245 SPECIAL ASSESSMENTS FUND

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 000 - NONE							
245-000-973.110	EXPENDITURE-B/T MCGUIRK SUBDIVISIO				91,000	91,000	
Totals for dept 000 - NONE					91,000	91,000	
TOTAL APPROPRIATIONS					91,000	91,000	
NET OF REVENUES/APPROPRIATIONS - FUND 245		49,979	38,100	38,100	(69,100)	(69,100)	
BEGINNING FUND BALANCE		192,051	242,030	242,030	280,130	280,130	280,130
ENDING FUND BALANCE		242,030	280,130	280,130	211,030	211,030	280,130

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
248-000-402.000	CURRENT PROPERTY TAX	408,607	435,000	435,000	460,000	458,000	
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT		(4,000)	(4,000)	(4,000)	(4,000)	
248-000-402.100	PRIOR YEARS PROPERTY TAXES		(250)	(250)	(250)	(250)	
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	334	300	300	300	300	
248-000-445.000	INTEREST ON TAXES	186	500	630	500	500	
248-000-573.000	STATE AID REVENUE-LCSA	59,243	63,000	63,000	63,000	63,000	
248-000-665.000	INTEREST EARNED	23,801	18,000	18,000	6,700	6,700	
248-000-671.000	OTHER REVENUE	12,735	100	160	100	100	
Totals for dept 000 - NONE		504,906	512,650	512,840	526,350	524,350	
TOTAL ESTIMATED REVENUES		504,906	512,650	512,840	526,350	524,350	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 000 - NONE							
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	10,612	9,800	9,800	82,500	82,500	
	FOOTNOTE AMOUNTS:				30,000	30,000	
	EAST DDA DEVELOPMENT PLAN UPDATE				20,000	20,000	
	FOOTNOTE AMOUNTS:				7,500	7,500	
	EAST DDA TAX INCREMENT FINANCING PLAN UPDATE				15,000	15,000	
	FOOTNOTE AMOUNTS:			2,500	2,500	2,500	
	MAP STREETLIGHTING AND UNDERGROUND ELECTRICAL FOR MISS DIG				400	400	
	FOOTNOTE AMOUNTS:			300	300	300	
	MAP UNDERGROUND IRRIGATION SYSTEM FOR MISS DIG				5,600	5,800	
	FOOTNOTE AMOUNTS:			1,000	1,000	1,000	
	CLIENT FEE FOR MIDDLE MICHIGAN DEVELOPMENT CORPORATION (1/2)						
	FOOTNOTE AMOUNTS:			400	400	400	
	VIDEO RECORDING OF EDA MEETINGS (1/2)				300	300	
	FOOTNOTE AMOUNTS:						
	FINANCIAL AUDIT PRESENTATION (1/2)				5,800	5,800	
	FOOTNOTE AMOUNTS:						
	PARK BENCH/GROUNDS MAINT ALONG PICKARD				1,000	1,000	
	FOOTNOTE AMOUNTS:						
	MISCELLANEOUS						
	GL # FOOTNOTE TOTAL:			9,800	82,500	82,500	
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES		10,000	10,000	11,000	11,000	
248-000-801.003	SIDEWALK SNOWPLOWING	10,100	10,000	10,000	11,000	11,000	
248-000-801.004	RIGHT OF WAY LAWN CARE	17,760	19,000	19,000	23,000	23,000	
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	34,077	34,000	34,000	35,000	35,000	
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	20,759	21,000	21,000	21,000	21,000	
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	18,958	20,000	20,000	20,000	20,000	
248-000-826.000	LEGAL FEES		500	500	500	500	
248-000-880.000	COMMUNITY PROMOTION	8,170	5,000	5,000	10,000	10,000	
	FOOTNOTE AMOUNTS:			5,000	5,000	5,000	
	EAST DDA CONTRIBUTION TO THE MT. PLEASANT AREA CVB				5,000	5,000	
	FOOTNOTE AMOUNTS:						
	PROJECT TO IMPROVE COMMUNICATION WITH AND BETWEEN EAST DDA BUSINESS OWNERS						
	GL # FOOTNOTE TOTAL:			5,000	10,000	10,000	
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS				40,000	40,000	
	FOOTNOTE AMOUNTS:				20,000	20,000	
	GRANT PROGRAM - BEAUTIFICATION IMPROVEMENTS				20,000	20,000	
	FOOTNOTE AMOUNTS:						
	GRANT PROGRAM - PEDESTRIAN ACCESS IMPROVEMENTS				40,000	40,000	
	GL # FOOTNOTE TOTAL:						
248-000-900.000	PRINTING & PUBLISHING		250	250	250	250	
248-000-915.000	MEMBERSHIP & DUES				260	260	
	FOOTNOTE AMOUNTS:				100	100	
	MICHIGAN DOWNTOWNS ASSOCIATION - RODNEY NANNEY (1/2)						
	FOOTNOTE AMOUNTS:				160	160	
	MICHIGAN ECONOMIC DEVELOPERS ASSOCIATION - RODNEY NANNEY (1/2)						
	GL # FOOTNOTE TOTAL:				260	260	
248-000-917.000	WATER & SEWER CHARGES	15,686	15,000	15,000	16,000	16,000	
248-000-920.000	ELECTRIC/NATURAL GAS	10,763	12,000	12,000	12,000	12,000	
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,515	1,500	1,500	1,700	1,700	
248-000-940.000	LEASE/RENT	550	700	700	700	700	
248-000-955.000	MISC.	6	50	50	50	50	
248-000-967.000	PROJECTS	44,479					
Totals for dept 000 - NONE		193,435	158,800	158,800	284,960	284,960	
Dept 336 - FIRE DEPARTMENT							
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	66,311	66,000	66,000	105,100	105,100	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 336 - FIRE DEPARTMENT							
INCREASE BASED ON TAX CAPTURES @ 2.25 MILLAGE RATE-FIRE FUND							
Totals for dept 336 - FIRE DEPARTMENT		66,311	66,000	66,000	105,100	105,100	
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-967.200	WATER SYSTEM PROJECTS	3,997					
248-728-967.300	SEWER SYSTEM PROJECTS	7,952	160,260		360,260	435,260	
	FOOTNOTE AMOUNTS:				160,260	160,260	
	PUMP STATION #1 UPGRADE & REHAB-PROJ APPROVED IN 2018 DELAYED DUE TO HIGH BID PRICES				200,000	275,000	
	FOOTNOTE AMOUNTS:						
	S. SUMMERTON ROAD WATER-SANITARY SEWER IMPROVEMENTS FOR ECON. DEV-ENGINEERING						
	REMOVED PUMP STATION #1 FROM 2020-MOVED TO 2021						
	GL # FOOTNOTE TOTAL:				360,260	435,260	
248-728-967.600	PARKS PROJECTS		107,000		117,000	117,000	
	FOOTNOTE AMOUNTS:				107,000	107,000	
	CONTRIBUTION TO JAMESON PARK IMPROVEMENTS						
	FOOTNOTE AMOUNTS:				10,000	10,000	
	CONTRIBUTION TO PARK MASTER PLAN PROJECT						
	MOVED CONT TO JAMESON PARK IMPROVEMENTS TO 2021						
	GL # FOOTNOTE TOTAL:				117,000	117,000	
Totals for dept 728 - ECONOMIC DEVELOPMENT		11,949	267,260		477,260	552,260	
TOTAL APPROPRIATIONS		271,695	492,060	224,800	867,320	942,320	
NET OF REVENUES/APPROPRIATIONS - FUND 248		233,211	20,590	288,040	(340,970)	(417,970)	
	BEGINNING FUND BALANCE	1,125,202	1,358,413	1,358,413	1,646,453	1,646,453	1,646,453
	ENDING FUND BALANCE	1,358,413	1,379,003	1,646,453	1,305,483	1,228,483	1,646,453

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
250-000-402.000	CURRENT PROPERTY TAX	304,611	320,000	320,000	295,000	334,000	
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT		(4,000)	(4,000)	(4,000)	(4,000)	
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	1,539	200	400	20	20	
250-000-445.000	INTEREST ON TAXES	284	250	250	250	250	
250-000-665.000	INTEREST EARNED	22,468	14,000	14,000	5,400	5,400	
Totals for dept 000 - NONE		328,902	330,450	330,650	296,670	335,670	
TOTAL ESTIMATED REVENUES		328,902	330,450	330,650	296,670	335,670	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 000 - NONE							
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	5,116	4,200	4,200	54,200	54,200	
	FOOTNOTE AMOUNTS:				30,000	30,000	
	WEST DDA DEVELOPMENT PLAN UPDATE				20,000	20,000	
	FOOTNOTE AMOUNTS:						
	WEST DDA TAX INCREMENT FINANCING PLAN UPDATE			2,500	2,500	2,500	
	FOOTNOTE AMOUNTS:			400	400	400	
	CLIENT FEE FOR MIDDLE MICHIGAN DEVELOPMENT CORPORATION (1/2)			300	300	300	
	FOOTNOTE AMOUNTS:			1,000	1,000	1,000	
	FINANCIAL AUDIT PRESENTATION (1/2)						
	FOOTNOTE AMOUNTS:			4,200	54,200	54,200	
	MISCELLANEOUS						
	GL # FOOTNOTE TOTAL:			4,200	54,200	54,200	
250-000-880.000	COMMUNITY PROMOTION		5,000	5,000	5,000	5,000	
	CONTRIBUTION TO THE MT. PLEASANT AREA CVB						
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS				40,000	40,000	
	FOOTNOTE AMOUNTS:				20,000	20,000	
	GRANT PROGRAM - BEAUTIFICATION IMPROVEMENTS				20,000	20,000	
	FOOTNOTE AMOUNTS:						
	GRANT PROGRAM - PEDESTRIAN ACCESS IMPROVEMENTS				40,000	40,000	
	GL # FOOTNOTE TOTAL:				40,000	40,000	
250-000-915.000	MEMBERSHIP & DUES				260	260	
	FOOTNOTE AMOUNTS:				100	100	
	MICHIGAN DOWNTOWNS ASSOCIATION - RODNEY NANNEY (1/2)				160	160	
	FOOTNOTE AMOUNTS:						
	MICHIGAN ECONOMIC DEVELOPERS ASSOCIATION - RODNEY NANNEY (1/2)				260	260	
	GL # FOOTNOTE TOTAL:				260	260	
250-000-967.400	STREET/ROAD PROJECTS	162,293	330,000		330,000	330,000	
	LINCOLN RD.-SOUTH OF BRIDGE-WORK IN 2021 PER ICRC						
Totals for dept 000 - NONE		167,409	339,200	9,200	429,460	429,460	
Dept 336 - FIRE DEPARTMENT							
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	49,152	49,000	52,068	52,000	59,000	
Totals for dept 336 - FIRE DEPARTMENT		49,152	49,000	52,068	52,000	59,000	
Dept 728 - ECONOMIC DEVELOPMENT							
250-728-967.300	SEWER SYSTEM PROJECTS	107,210	73,600	73,600			
250-728-967.500	SIDEWALK/PATHWAY PROJECTS		70,000	70,000	250,000	250,000	
	FOOTNOTE AMOUNTS:				25,000	25,000	
	PEDESTRIAN IMPROVEMENTS LINCOLN/REMUS ROAD INTERSECTION				75,000	75,000	
	FOOTNOTE AMOUNTS:						
	SIDEWALK CONSTRUCTION LINCOLN RD. WEST SIDE NORTH OF REMUS ROAD				150,000	150,000	
	FOOTNOTE AMOUNTS:						
	SIDEWALK CONSTRUCTION N/S SIDES OF REMUS RD FROM BRADLEY TO LINCOLN			70,000			
	FOOTNOTE AMOUNTS:						
	SIDEWALK CONSTRUCTION W SIDE OF LINCOLN NORTH OF LUX				250,000	250,000	
	GL # FOOTNOTE TOTAL:			70,000	250,000	250,000	
Totals for dept 728 - ECONOMIC DEVELOPMENT		107,210	143,600	143,600	250,000	250,000	
TOTAL APPROPRIATIONS		323,771	531,800	204,868	731,460	738,460	
NET OF REVENUES/APPROPRIATIONS - FUND 250		5,131	(201,350)	125,782	(434,790)	(402,790)	
	BEGINNING FUND BALANCE	1,016,065	1,021,197	1,021,197	1,146,979	1,146,979	1,146,979
	ENDING FUND BALANCE	1,021,196	819,847	1,146,979	712,189	744,189	1,146,979

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
288-000-582.000	CONTRIBUTION FROM TRIBE	213,120	54,010	54,010			
288-000-665.000	INTEREST EARNED	5,984	5,000	5,000	1,500	1,500	
	Totals for dept 000 - NONE	219,104	59,010	59,010	1,500	1,500	
TOTAL ESTIMATED REVENUES		219,104	59,010	59,010	1,500	1,500	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 728 - ECONOMIC DEVELOPMENT							
288-728-965.000	CONTRIBUTION TO OTHER UNITS OF GOV		34,000		34,000	34,000	
	CONTRIBUTION TO GEN FUND FOR JAMESON HALL UPGRADES REMOVED FROM 2020 PROJECTED						
288-728-965.500	CONTRIBUTION TO WATER FUND	43,773					
288-728-967.400	STREET/ROAD PROJECTS		215,670	15,670	200,000	200,000	
	FOOTNOTE AMOUNTS: ISABELLA ROAD INTERSECTION PROJECT EXPECTED IN 2021 REMOVED ISABELLA RD INTERSECTION PROJECT FROM 2020 PROJECTED				180,000	180,000	
	FOOTNOTE AMOUNTS: MARY MCQUIRE SCHOOL ZONE UPGRADES			15,670			
	FOOTNOTE AMOUNTS: ISABELLA/BROADWAY INTERSECTION UPGRADES-DESIGN				20,000	20,000	
	GL # FOOTNOTE TOTAL:			15,670	200,000	200,000	
288-728-967.600	PARKS PROJECTS	25,082	168,340	150,000	18,340	18,340	
	FOOTNOTE AMOUNTS: CMU CONNECTOR PATHWAY CONTRIBUTION			150,000			
	FOOTNOTE AMOUNTS: CHIPPEWA RIVER TRAIL MASTER PLAN				18,340	18,340	
	GL # FOOTNOTE TOTAL:			150,000	18,340	18,340	
288-728-967.700	PUBLIC HEALTH/SAFETY PROJECTS	7,100					
Totals for dept 728 - ECONOMIC DEVELOPMENT		75,955	418,010	165,670	252,340	252,340	
TOTAL APPROPRIATIONS		75,955	418,010	165,670	252,340	252,340	
NET OF REVENUES/APPROPRIATIONS - FUND 288		143,149	(359,000)	(106,660)	(250,840)	(250,840)	
	BEGINNING FUND BALANCE	246,718	389,867	389,867	283,207	283,207	283,207
	ENDING FUND BALANCE	389,867	30,867	283,207	32,367	32,367	283,207

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
590-000-456.000	CONNECTION FEE	74,197	100,000	50,000	100,000	100,000	
590-000-583.000	CONTRIBUTION FROM EDA FOR PROJECTS	115,162	288,600	73,600	215,000	160,000	
	PUMP STATION #1						
590-000-627.000	SERVICE	1,306,493	1,320,000	1,320,000	1,351,000	1,386,000	
	5.1% RATE INCREASE PER COST OF SERVICE STUDY						
590-000-627.100	DELINQUENT SEWER		(1,500)	(1,500)	(1,500)	(1,500)	
590-000-628.000	INSPECTION FEE		500	4,500	500	500	
590-000-655.000	FINES & FORFEITURES	32,982	20,000	20,000	28,000	28,000	
590-000-665.000	INTEREST EARNED	84,472	60,000	60,000	27,000	27,000	
	ASSUMED 0.50% INTEREST RATE WHEN CD'S RENEW						
590-000-665.100	INTEREST EARNED-SPEC ASSESS	1,415	118	118			
590-000-670.000	DEBT RETIREMENT	1,107,229	1,093,000	1,093,000	1,146,000	1,146,000	
	5.1% INCREASE PER COST OF SERVICE STUDY RECOMMENDATION						
590-000-670.100	DEBT SERVICE (SEWER 1) CITY ANNEX		300	300			
590-000-671.000	OTHER REVENUE	2,966	3,200	3,200	3,200	3,200	
590-000-672.500	REVENUE-SPECIAL ASSESS		3,800	3,800			
590-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSE	15,000					
Totals for dept 000 - NONE		2,739,916	2,888,018	2,627,018	2,869,200	2,849,200	
TOTAL ESTIMATED REVENUES		2,739,916	2,888,018	2,627,018	2,869,200	2,849,200	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
590-536-702.000	SALARIES & WAGES	238,596	255,200	255,200	257,100	257,100	
590-536-702.500	OVERTIME	7,122	6,050	6,050	7,500	7,500	
590-536-702.700	LONGEVITY PAY		3,350	3,350	3,600	3,600	
590-536-705.000	LEAVE TIME PAYOUT		1,300	1,300	500	500	
590-536-708.000	UNEMPLOYMENT	1,825	900	900	2,570	2,570	
590-536-709.000	EMPLR FICA CONTR	15,134	16,519	16,519	16,630	16,630	
590-536-711.000	EMPLR MEDICARE CONTR	3,540	3,863	3,863	3,900	3,900	
590-536-712.000	TEMPORARY LABOR	3,667	8,736	8,736	9,360	9,360	
590-536-716.000	EMPLR RETIREMENT CONTR	17,429	22,000	22,000	22,750	22,750	
590-536-718.500	HEALTH INSURANCE	75,041	84,100	84,100	88,230	88,230	
ASSUMPTION FOR HEALTH CARE INCREASE 5%							
590-536-718.700	HEALTH INS-EE CONTRIBUTIONS	(4,268)	(6,100)	(6,100)	(7,200)	(7,200)	
590-536-719.000	DENTAL INSURANCE	4,307	5,100	5,100	5,100	5,100	
ASSUMPTION FOR DENTAL INCREASE 0%							
590-536-719.800	VISION INSURANCE	528	580	580	628	628	
ASSUMPTION FOR VISION INCREASE 9%							
590-536-719.900	VISION INS-EE CONTRIBUTIONS	(264)	(290)	(290)	(314)	(314)	
590-536-724.000	WORKER'S COMP	2,496	2,832	2,832	2,260	2,260	
590-536-725.000	LIFE & DISABILITY BENEFIT	1,225	1,505	1,505	1,602	1,602	
ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%							
590-536-726.000	COMPENSATED ABSENCES	5,732					
590-536-752.000	OFFICE SUPPLIES	1,040	1,500	1,000	1,500	1,500	
590-536-754.000	OPERATING SUPPLIES	3,709	10,000	5,000	10,000	5,000	
590-536-759.000	GAS/FUEL	7,660	10,000	10,000	10,000	10,000	
590-536-767.000	UNIFORMS	559	2,000	1,000	2,000	2,000	
590-536-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	34,465	41,025	41,025	20,850	20,850	
FOOTNOTE AMOUNTS:							
DUMPSTER (3% INCREASE)							
FOOTNOTE AMOUNTS:							
MANAGED IT SERVICE							
FOOTNOTE AMOUNTS:							
MISDIG FIBER MARKING							
FOOTNOTE AMOUNTS:							
WIRELESS BROADBAND - ISABELLA							
FOOTNOTE AMOUNTS:							
MICROSOFT OFFICE 365 ANNUAL SUBSCRIPTION							
FOOTNOTE AMOUNTS:							
COMPUTER SOFTWARE UPDATES AND YEARLY MAINTENANCE (1/3 WATER, 1/3 SEWER, 1/3 WWTP							
GL # FOOTNOTE TOTAL:							
590-536-826.000	LEGAL FEES	2,078	5,000		5,000		
590-536-850.000	COMMUNICATIONS	1,324	3,000	3,000	3,000	3,000	
590-536-851.000	MAIL/POSTAGE	2,757	3,300	3,300	4,000	4,000	
590-536-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	841	1,200	800	1,200	750	
590-536-890.000	SAFETY	3,904	8,000	5,000	10,000	8,000	
FOOTNOTE AMOUNTS:							
SAFETY SUPPLIES AND CLASSES							
FOOTNOTE AMOUNTS:							
SIGNS, BARRICADES, CONE REPLACEMENT							
GL # FOOTNOTE TOTAL:							
590-536-900.000	PRINTING & PUBLISHING	1,343	1,500	1,500	1,500	1,500	
590-536-910.000	PROFESSIONAL DEVELOPMENT	630	5,000	600	5,000	2,500	
590-536-910.100	SEMINAR LODGING		1,000		1,000	1,000	
590-536-910.200	SEMINAR MEALS		450	100	450	100	
590-536-915.000	MEMBERSHIP & DUES	501	1,200	800	1,200	1,200	
590-536-920.000	ELECTRIC/NATURAL GAS	67,884	82,000	82,000	82,000	82,000	
590-536-930.000	REPAIRS	1,799	150,000	25,000	150,000	150,000	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
	MISC REPAIRS				25,000	25,000	
	MANHOLE RELINGING				125,000	125,000	
	GL # FOOTNOTE TOTAL:				150,000	150,000	
590-536-930.001	MAINT-EQUIPMENT	7,455	27,000	10,000	27,000	27,000	
590-536-930.200	MAINT-GROUNDS	3,557	8,000	3,000	2,000	2,000	
590-536-930.300	MAINT-BUILDINGS	907	27,000	12,000	10,000	10,000	
	MISC BUILDING MAINTENANCE AND SHOP ENTRANCE DOOR REPLACEMENT						
590-536-933.000	MAINT-VEHICLES	5,940	8,000	8,000	8,000	8,000	
590-536-933.500	MAINT-LIFT STATIONS	9,821	315,000	200,000	315,000	195,000	
	GENERAL PUMP STATION MAINTENANCE				240,000	120,000	
	BYPASS MANHOLE PUMP STATION #12				75,000	75,000	
	GL # FOOTNOTE TOTAL:				315,000	195,000	
590-536-934.300	OPTO 22 MAINTENANCE	3,799	40,000	30,000	15,000	15,000	
	GENERAL OPTO MAINTENANCE				10,000	10,000	
	SCADA UPGRADE PROJECT				5,000	5,000	
	GL # FOOTNOTE TOTAL:				15,000	15,000	
590-536-934.500	MAINT. AGREEMENT ON EQUIPMENT	3,176	7,000	7,000	7,000	7,000	
	GENERATORS				5,000	5,000	
	GENERAL MAINT AGREEMENTS				2,000	2,000	
	GL # FOOTNOTE TOTAL:				7,000	7,000	
590-536-935.000	PROPERTY/LIABILITY INSURANCE	18,863	19,000	19,000	20,000	20,000	
590-536-955.000	MISC.	44					
590-536-972.013	HOOKUP LABOR & MATERIAL	36,265	10,000	10,000	10,000	10,000	
590-536-973.000	CAPITAL PROJECTS-SEWER SYSTEM		240,000	100,000	1,413,500	1,413,500	
	PUMP STATION #7 REBUILD				500,000	500,000	
	PUMP STATION #18 PUMP UPGRADE				100,000	100,000	
	SERVICE AREA #5 SMOKE TESTING & DYE TESTING - INFILTRATION STUDY				60,000	60,000	
	MISC EQUIPMENT PURCHASE				3,500	3,500	
	PUMP STATION #1 - COST SHARE WITH EDA - 160,000 - (BID RECEIVED MARCH 2020 \$747,000 - SECOND REBID OF PROJECT)				750,000	750,000	
	GL # FOOTNOTE TOTAL:				1,413,500	1,413,500	
590-536-977.000	NEW EQUIPMENT PURCHASE	170	14,500	14,500	455,000	455,000	
	SEWER VAC TRUCK - RESERVE FUND FOR SEWER VAC PURCHASE				425,000	425,000	
	6" BYPASS PUMP (SPLIT BETWEEN SEWER COLLECTION SYSTEM AND WWTP)				30,000	30,000	
	GL # FOOTNOTE TOTAL:				455,000	455,000	
590-536-980.000	NEW OFFICE EQUIPMENT & FURNITURE	1,152	1,000	500	3,500	3,500	
	BLUEPRINT RECORDS FILE MAINTENANCE SYSTEM				2,500	2,500	
	MISC OFFICE EQUIPMENT & FURNITURE				1,000	1,000	
	GL # FOOTNOTE TOTAL:				3,500	3,500	
590-536-980.100	NEW COMPUTER HARDWARE & SOFTWARE	5,893	13,273	13,273	10,500	10,500	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
	COMPUTER REPLACEMENT				2,500	2,500	
	FOOTNOTE AMOUNTS:						
	PUB WORKS MOBILE MODULE PURCHASE - FOR COLLECTING IN FIELD DATA (1/2 WATER & 1/2 SEWER)				4,500	4,500	
	FOOTNOTE AMOUNTS:						
	MISC COMPUTER HARDWARE AND SOFTWARE				2,500	2,500	
	FOOTNOTE AMOUNTS:						
	NETWORK INFRASTRUCTURE/1- 24 PORT GIGIBIT SWITCH & 2 - 8 PORT GIGABIT PORT				1,000	1,000	
	GL # FOOTNOTE TOTAL:				10,500	10,500	
590-536-981.000	NEW VEHICLE PURCHASE				35,000	35,000	
	VEHICLE PURCHASE (1/2 WATER & 1/2 SEWER - TRUCK WITH SNOW PLOW - TRADE 2012 FORD F250 WITH 2008 PLOW)						
Totals for dept 536 - WATER/SEWER SYSTEMS		599,646	1,461,593	1,013,043	3,054,416	2,919,116	
Dept 540 - WWTP							
590-540-702.000	SALARIES & WAGES	277,835	285,000	285,000	291,000	291,000	
590-540-702.500	OVERTIME	13,464	11,200	11,200	11,200	11,200	
590-540-702.700	LONGEVITY PAY		9,050	9,050	7,080	7,080	
590-540-708.000	UNEMPLOYMENT	1,842	820	820	2,250	2,250	
590-540-709.000	EMPLR FICA CONTR	17,596	18,300	18,300	18,500	18,500	
590-540-711.000	EMPLR MEDICARE CONTR	4,115	4,300	4,300	4,350	4,350	
590-540-712.000	TEMPORARY LABOR		500	500	500	500	
590-540-716.000	EMPLR RETIREMENT CONTR	21,885	27,400	27,400	27,900	27,900	
590-540-718.500	HEALTH INSURANCE	97,108	111,500	111,500	117,075	117,075	
	ASSUMPTION FOR HEALTH CARE INCREASE 5%						
590-540-718.700	HEALTH INS-EE CONTRIBUTIONS	(6,671)	(9,900)	(9,900)	(11,670)	(11,670)	
590-540-719.000	DENTAL INSURANCE	6,715	6,960	6,960	6,960	6,960	
	ASSUMPTION FOR DENTAL INCREASE 0%						
590-540-719.800	VISION INSURANCE	1,179	1,214	1,214	954	954	
	ASSUMPTION FOR VISION INCREASE 9%						
590-540-719.900	VISION INS-EE CONTRIBUTIONS	(590)	(610)	(610)	(477)	(477)	
590-540-724.000	WORKER'S COMP	4,716	5,263	5,263	4,050	4,050	
590-540-725.000	LIFE & DISABILITY BENEFIT	1,644	1,825	1,825	1,850	1,850	
	INCREASE FOR LIFE/LT DISABILITY 10%						
590-540-743.000	CHEMICALS	39,857	50,000	50,000	50,000	50,000	
590-540-744.000	LAB EQUIPMENT & SUPPLIES	15,602	25,000	25,000	25,000	25,000	
590-540-752.000	OFFICE SUPPLIES	1,014	500	500	500	500	
590-540-754.000	OPERATING SUPPLIES	9,631	11,500	11,500	11,500	11,500	
590-540-759.000	GAS/FUEL	2,076	3,000	3,000	3,000	3,000	
590-540-767.000	UNIFORMS	570	2,000	2,000	2,000	2,000	
590-540-774.100	BIOXIDE	62,452	70,000	70,000	75,000	75,000	
	INCREASE USAGE AND COST						
590-540-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	35,912	41,110	41,110	37,680	37,680	
	FOOTNOTE AMOUNTS:				12,730	12,730	
	DUMPSTER				2,000	2,000	
	FOOTNOTE AMOUNTS:						
	MISC PROFESSIONAL				12,000	12,000	
	FOOTNOTE AMOUNTS:						
	MANAGED IT SERVICE				850	850	
	FOOTNOTE AMOUNTS:						
	FIBER MARKING				4,500	4,500	
	FOOTNOTE AMOUNTS:						
	CLEANING WWTP				600	600	
	FOOTNOTE AMOUNTS:						
	MICROSOFT OFFICE 365 ANNUAL SUBSCRIPTION				5,000	5,000	
	FOOTNOTE AMOUNTS:						
	COMPUTER PROGRAM SOFTWARE SUPPORT & UPDATES (1/3 WATER, 1/3 SEWER, 1/3 WWTP)						

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 540 - WWTP							
GL # FOOTNOTE TOTAL:					37,680	37,680	
590-540-801.200	CONT. SERV. - BIOSOLIDS LAND APPL.	22,232	32,000	32,000	32,000	32,000	
590-540-801.300	CONT. SERV. - LAB ANALYSIS	8,916	6,000	6,000	6,000	6,000	
590-540-850.000	COMMUNICATIONS	3,101	3,500	3,500	3,500	3,500	
590-540-851.000	MAIL/POSTAGE	142	750	750	750	750	
590-540-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN		500	500	500	500	
590-540-890.000	SAFETY	6,251	5,000	5,000	5,000	5,000	
590-540-900.000	PRINTING & PUBLISHING	287	500	500	500	500	
590-540-910.000	PROFESSIONAL DEVELOPMENT	3,795	5,000	2,000	5,000	5,000	
590-540-910.100	SEMINAR LODGING		500		500	500	
590-540-910.200	SEMINAR MEALS		250	100	250	100	
590-540-915.000	MEMBERSHIP & DUES	233	500	500	500	500	
590-540-917.000	WATER & SEWER CHARGES	10,987	12,000	12,000	12,000	12,000	
590-540-920.000	ELECTRIC/NATURAL GAS	144,844	176,000	176,000	176,000	176,000	
590-540-923.000	PROPANE	2,875	3,000	3,000	3,000	3,000	
590-540-930.001	MAINT-EQUIPMENT	1,962	11,500	11,500	11,500	6,000	
590-540-930.200	MAINT-GROUNDS	2,469	7,000	5,000	3,500	3,500	
590-540-930.300	MAINT-BUILDINGS	903	5,000	3,000	5,000	5,000	
590-540-933.000	MAINT-VEHICLES	1,346	2,500	2,500	2,500	2,500	
590-540-934.300	OPTO 22 MAINTENANCE	2,268	6,000	6,000	6,000	6,000	
590-540-934.981	SAMPLING EQUIPMENT MAINT.	1,610	4,000	4,000	4,000	4,000	
590-540-934.982	PRELIMINARY TREAT EQUIPM. MAINT.	12,230	15,000	15,000	15,000	15,000	
590-540-934.983	SECONDARY TREAT EQUIP. MAINT.	7,321	25,000	15,000	15,000	15,000	
590-540-934.984	SOLIDS EQUIPMENT MAINT.	5,906	15,000	15,000	15,000	15,000	
590-540-934.985	DISINFECTION EQUIPMENT MAINT.	5,835	6,000	6,000	6,000	6,000	
590-540-934.986	INSTRUMENTATION EQUIPMENT MAINT.	1,856	6,000	6,000	6,000	6,000	
590-540-934.987	TERTIARY FILTER MAINT.	6,297	15,000	15,000	15,000	15,000	
590-540-935.000	PROPERTY/LIABILITY INSURANCE	14,111	15,000	15,000	15,000	15,000	
590-540-949.000	IPP		500	500	500	500	
590-540-958.100	PERMITS & FEES	5,760	13,000	10,000	13,000	13,000	
590-540-977.000	NEW EQUIPMENT PURCHASE	1,574	314,000	314,000	35,000	35,000	
FOOTNOTE AMOUNTS:					30,000	30,000	
6-INCH TRAILER MOUNTED BYPASS PUMP - 1/2 WWTP & 1/2 SEWER COLLECTION SYSTEM					5,000	5,000	
FOOTNOTE AMOUNTS:							
MISC EQUIPMENT PURCHASE							
GL # FOOTNOTE TOTAL:					35,000	35,000	
590-540-980.000	NEW OFFICE EQUIPMENT & FURNITURE	25	750	750	750	750	
590-540-980.100	NEW COMPUTER HARDWARE & SOFTWARE	1,513	16,120	10,000	6,000	6,000	
FOOTNOTE AMOUNTS:					2,500	2,500	
MISC COMPUTER EQUIPMENT							
FOOTNOTE AMOUNTS:					2,500	2,500	
EQUIPMENT REPLACEMENT - WS205							
FOOTNOTE AMOUNTS:					1,000	1,000	
NETWORK INFRASTRUCTURE/ 1 - 24 PORT GIGABIT SWITHC & 2 - 8 PORT GIGABIT SWITCH					6,000	6,000	
GL # FOOTNOTE TOTAL:							
Totals for dept 540 - WWTP		884,601	1,398,802	1,372,032	1,106,452	1,100,802	
Dept 906 - DEBT SERVICE							
590-906-990.000	BOND ISSUE COST AMORTIZATION	39,848	39,850	39,850	39,850	39,850	
590-906-995.000	BOND INTEREST-2009 WWTP & 2004 SEV	41,976	45,000	45,000	8,100	8,100	
590-906-996.001	BOND - PAYING AGENT FEES	750	800	800	800	800	
590-906-996.003	BOND INTEREST-RURAL DEVELOPMENT	150,462	150,500	150,500	146,461	146,461	
Totals for dept 906 - DEBT SERVICE		233,036	236,150	236,150	195,211	195,211	
Dept 910 - DEBT SERVICE-LEASES							
590-910-992.500	LEASE PAYABLE INTEREST	292	400	400	20	20	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 910 - DEBT SERVICE-LEASES							
3 PAYMENTS ON PRINTERS REMAINING IN 2021							
	Totals for dept 910 - DEBT SERVICE-LEASES	292	400	400	20	20	
Dept 960 - DEPRECIATION EXPENSE							
590-960-969.000	DEPRECIATION EXPENSE	676,548	700,000	700,000	700,000	700,000	
	Totals for dept 960 - DEPRECIATION EXPENSE	676,548	700,000	700,000	700,000	700,000	
TOTAL APPROPRIATIONS		2,394,123	3,796,945	3,321,625	5,056,099	4,915,149	
NET OF REVENUES/APPROPRIATIONS - FUND 590		345,793	(908,927)	(694,607)	(2,186,899)	(2,065,949)	
	BEGINNING FUND BALANCE	14,089,427	14,435,218	14,435,218	13,740,611	13,740,611	13,740,611
	ENDING FUND BALANCE	14,435,220	13,526,291	13,740,611	11,553,712	11,674,662	13,740,611

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - NONE							
591-000-450.000	WATER SALES	1,387,389	1,304,000	1,304,000	1,382,764	1,382,764	
	4.9% COST OF SERVICE STUDY RECOMMENDED INCREASE						
591-000-450.100	BULK WATER SALES	240	1,000	1,000	1,000	1,000	
591-000-450.200	FINAL READ	1,805	1,700	1,700	4,000	4,000	
	INCREASED BASED ON COS STUDY RECOMMENDATION INCREASE FROM \$15 TO \$36						
591-000-450.300	TURN-OFF	1,930	2,000	2,000	4,000	4,000	
	INCREASED BASED ON COS STUDY INCREASE FROM \$20 TO \$45						
591-000-452.000	LATERALS	1,458	5,000	8,500	5,000	5,000	
591-000-454.000	BENEFIT FEES	29,476	30,000	20,000	50,000	50,000	
	INCREASED BASED ON COS STUDY PROPOSED CHANGE FROM \$1,200 TO \$2,440						
591-000-459.000	CONNECTION FEES	58,119	50,000	50,000	54,000	54,000	
	INCREASED BASED ON COS STUDY RECOMMENDATION OF INCREASE FROM \$1,325 TO \$1,435						
591-000-479.000	REVENUE-REPLACEMENT METERS	4,600	500	500	500	500	
591-000-539.000	STATE GRANTS	13,750					
591-000-582.000	CONTRIBUTION FROM TRIBE	43,773					
591-000-583.000	CONTRIBUTION FROM EDA FOR PROJECTS	3,997					
591-000-628.000	INSPECTION FEE	1,100	1,000	1,000	1,300	1,300	
	INCREASED BASED ON COS STUDY INCREASE FROM \$60/HR TO \$78/HOUR						
591-000-655.000	FINES & FORFEITURES	18,019	12,000	12,000	16,000	16,000	
591-000-665.000	INTEREST EARNED	75,332	65,000	65,000	25,000	25,000	
	ASSUMED 0.50% INTEREST RATE WHEN CD'S RENEW						
591-000-665.100	INTEREST EARNED-SPEC ASSESS	3,759	4,000	4,000	4,000	4,000	
591-000-667.300	LEASES - TOWER RENTAL	53,090	51,850	51,850	53,000	53,000	
591-000-671.000	OTHER REVENUE	19,970	8,000	5,000	8,000	8,000	
591-000-672.500	REVENUE-SPECIAL ASSESS		10,000	10,000	10,000	10,000	
591-000-673.000	GAIN/LOSS ON SALE (DISPOSAL) OF ASSE	10,000					
Totals for dept 000 - NONE		1,727,807	1,546,050	1,536,550	1,618,564	1,618,564	
TOTAL ESTIMATED REVENUES		1,727,807	1,546,050	1,536,550	1,618,564	1,618,564	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
591-536-702.000	SALARIES & WAGES	366,977	382,445	382,445	389,300	389,300	
591-536-702.500	OVERTIME	24,641	26,950	26,950	26,000	26,000	
591-536-702.700	LONGEVITY PAY		5,200	5,200	5,460	5,460	
591-536-705.000	LEAVE TIME PAYOUT		1,300	1,300	500	500	
591-536-708.000	UNEMPLOYMENT	2,600	1,200	1,200	3,440	3,440	
591-536-709.000	EMPLR FICA CONTR	24,012	25,598	25,598	25,800	25,800	
591-536-711.000	EMPLR MEDICARE CONTR	5,615	5,987	5,987	6,050	6,050	
591-536-712.000	TEMPORARY LABOR	4,111	8,736	8,736	9,360	9,360	
591-536-716.000	EMPLR RETIREMENT CONTR	28,161	35,584	35,584	36,500	36,500	
591-536-718.500	HEALTH INSURANCE	114,149	128,626	128,626	135,100	135,100	
ASSUMPTION FOR HEALTH CARE INCREASE 5%							
591-536-718.700	HEALTH INS-EE CONTRIBUTIONS	(7,233)	(11,541)	(11,541)	(13,633)	(13,633)	
591-536-719.000	DENTAL INSURANCE	7,515	7,605	7,605	7,605	7,605	
ASSUMPTION FOR DENTAL INCREASE 0%							
591-536-719.800	VISION INSURANCE	869	931	931	1,014	1,014	
ASSUMPTION FOR VISION INCREASE 9%							
591-536-719.900	VISION INS-EE CONTRIBUTIONS	(434)	(465)	(465)	(507)	(507)	
591-536-724.000	WORKER'S COMP	8,060	9,883	9,883	7,900	7,900	
591-536-725.000	LIFE & DISABILITY BENEFIT	1,911	2,103	2,103	2,215	2,215	
ASSUMPTION FOR LIFE/LT DISABILITY INCREASE 10%							
591-536-726.000	COMPENSATED ABSENCES	7,204			2,000		
591-536-752.000	OFFICE SUPPLIES	1,291	1,500	500	1,500	1,500	
591-536-753.000	PROCESS CHEMICALS/CHLORINE	42,166	55,000	55,000	55,000	55,000	
591-536-754.000	OPERATING SUPPLIES	9,197	13,000	13,000	13,000	13,000	
591-536-759.000	GAS/FUEL	8,716	9,000	9,000	9,000	9,000	
591-536-767.000	UNIFORMS	659	2,000	1,000	2,000	2,000	
591-536-774.100	MXU	4,050	14,000	14,000	15,000	10,000	
591-536-800.000	WELL HEAD PROTECTION	27,500	2,000	2,000	1,000	1,000	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	41,453	72,377	50,000	87,914	87,914	
	FOOTNOTE AMOUNTS:				12,205	12,205	
	2021 DUMPSTERS (3% INCREASE)						
	FOOTNOTE AMOUNTS:				12,000	12,000	
	2021 MANAGED IT SERVICE - CMS						
	FOOTNOTE AMOUNTS:				850	850	
	2021 MISDIG MARKING						
	FOOTNOTE AMOUNTS:				4,000	4,000	
	2021 CLEANING ISABELLA TREATMENT FACILITY						
	FOOTNOTE AMOUNTS:				44,000	44,000	
	2021 CROSS CONNECTION CONTROL PROGRAM & LEAD AND COPPER INVENTORY PROGRAM (COMMERCIAL & RESIDENTIAL)						
	FOOTNOTE AMOUNTS:				6,500	6,500	
	EGLY YEARLY WATER FEES						
	FOOTNOTE AMOUNTS:				959	959	
	WIRELESS BROADBAND - MERIDIAN						
	FOOTNOTE AMOUNTS:				600	600	
	WIRELESS BROADBAND - ISABELLA						
	FOOTNOTE AMOUNTS:				800	800	
	MICROSOFT OFFICE 365 ANNUAL SUBSCRIPTION						
	FOOTNOTE AMOUNTS:				6,000	6,000	
	2021 SOFTWARE UPDATES AND SUPPORT MAINTENANCE 1/3 WATER, 1/3 SEWER, 1/3 WWTP						
	GL # FOOTNOTE TOTAL:				87,914	87,914	
591-536-801.002	LAB FEES	5,686	10,000	10,000	19,600	19,600	
	FOOTNOTE AMOUNTS:				9,600	9,600	
	PFOS QUARTERLY TESTING						
	FOOTNOTE AMOUNTS:				10,000	10,000	
	MISC LAB FEES						
	GL # FOOTNOTE TOTAL:				19,600	19,600	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
591-536-801.025	HYDRANT FLUSHING		(30,000)	(30,000)	(30,000)	(30,000)	
	2021 HYDRANT FLUSHING						
591-536-801.800	WATER STUDY	1,993	15,000	15,000	31,500	31,500	
	FOOTNOTE AMOUNTS:				1,500	1,500	
	WATER SYSTEM GENERAL PLAN UPDATE						
	FOOTNOTE AMOUNTS:				25,000	25,000	
	WATER RISK AND RESILIENCE ASSESSMENT - EPA REQUIREMENT DUE JUNE 30 2021						
	WATER EMERGENCY RESPONSE PLAN - EPA REQUIREMENT - DUE DECEMBER 31 2021						
	FOOTNOTE AMOUNTS:				5,000	5,000	
	WELL DEVELOPMENT/EXPLORATION STUDY						
	GL # FOOTNOTE TOTAL:				31,500	31,500	
591-536-826.000	LEGAL FEES	2,078	5,000		5,000		
591-536-850.000	COMMUNICATIONS	5,248	9,000	9,000	9,000	6,000	
591-536-851.000	MAIL/POSTAGE	2,766	3,300	3,300	5,400	5,400	
	FOOTNOTE AMOUNTS:				1,300	1,300	
	CCR REPORT						
	FOOTNOTE AMOUNTS:				1,600	1,600	
	QUARTERLY BILLING						
	FOOTNOTE AMOUNTS:				2,500	2,500	
	MISC POSTAGE						
	GL # FOOTNOTE TOTAL:				5,400	5,400	
591-536-860.000	TRANSPORTATION/MILEAGE REIMBURSMEN	964	1,200	750	1,200	1,200	
591-536-890.000	SAFETY	3,485	8,000	6,000	8,000	6,000	
591-536-900.000	PRINTING & PUBLISHING	3,490	3,700	3,700	4,000	4,000	
	FOOTNOTE AMOUNTS:				2,000	2,000	
	CCR						
	FOOTNOTE AMOUNTS:				2,000	2,000	
	NOTICES & ADVERTISEMENTS						
	GL # FOOTNOTE TOTAL:				4,000	4,000	
591-536-910.000	PROFESSIONAL DEVELOPMENT	2,720	5,000	2,500	5,000	5,000	
591-536-910.100	SEMINAR LODGING	483	1,000		1,000	1,000	
591-536-910.200	SEMINAR MEALS	40	450	100	450	450	
591-536-915.000	MEMBERSHIP & DUES	671	1,000	1,000	1,000	1,000	
591-536-920.000	ELECTRIC/NATURAL GAS	124,158	170,000	170,000	170,000	150,000	
591-536-930.000	REPAIRS	3,992	20,000	20,000	50,000	50,000	
	FOOTNOTE AMOUNTS:				15,000	15,000	
	WATERMAIN REPAIRS						
	FOOTNOTE AMOUNTS:				15,000	15,000	
	HYDRANT REPAIRS & REPLACEMENT OF LEAD SODDER TOP HEAD						
	FOOTNOTE AMOUNTS:				20,000	20,000	
	LEAD AND COPPER SERVICE LINES						
	GL # FOOTNOTE TOTAL:				50,000	50,000	
591-536-930.001	MAINT-EQUIPMENT	9,218	15,000	10,000	15,000	15,000	
591-536-930.200	MAINT-GROUNDS	4,200	6,000	4,000	7,000	7,000	
	FOOTNOTE AMOUNTS:				2,000	2,000	
	MISC GROUNDS MAINT						
	FOOTNOTE AMOUNTS:				5,000	5,000	
	SEALCOATING ISABELLA & MERIDIAN TREATMENT						
	GL # FOOTNOTE TOTAL:				7,000	7,000	
591-536-930.300	MAINT-BUILDINGS	6,900	10,000	2,000	5,000	5,000	
	FOOTNOTE AMOUNTS:				5,000	5,000	
	MISC BUILDING MAINT						
591-536-933.000	MAINT-VEHICLES	23,053	6,000	6,000	6,000	6,000	
591-536-933.100	MAINT-WATER WELLS	4,098	65,000	65,000	73,700	73,700	
	FOOTNOTE AMOUNTS:				30,000	30,000	
	2021 WELL #4 - CLEANING & MAINTENANCE (PULL, CLEAN, TELEWISE, REPLACE PUMP & MOTOR)						

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
	FOOTNOTE AMOUNTS:				35,000	35,000	
	MISC WELL MAINTENANCE						
	FOOTNOTE AMOUNTS:				8,700	8,700	
	WELL #7 REPLACEMENT OF PITLESS ADAPTER DUE TO CORROSION						
	GL # FOOTNOTE TOTAL:				73,700	73,700	
591-536-933.200	MAINT-TREATMENT PLANTS	9,084	60,000	30,000	30,000	30,000	
	2021 MISC TREATMENT PLANT MAINT						
591-536-933.300	MAINT-WATER TOWERS	8,953	20,000	15,000	30,000	30,000	
	FOOTNOTE AMOUNTS:				5,000	5,000	
	WATER TOWER MISC MAINTENANCE						
	FOOTNOTE AMOUNTS:				25,000	25,000	
	STORAGE TANK INSPECTIONS						
	GL # FOOTNOTE TOTAL:				30,000	30,000	
591-536-934.300	OPTO 22 MAINTENANCE	4,617	8,000	8,000	15,000	15,000	
	FOOTNOTE AMOUNTS:				8,000	8,000	
	OPTO 22 MAINTENANCE						
	FOOTNOTE AMOUNTS:				7,000	7,000	
	SCADA ONGOING PROJECT - CL-17SC EQUIPMENT ADDITION						
	GL # FOOTNOTE TOTAL:				15,000	15,000	
591-536-934.500	MAINT. AGREEMENT ON EQUIPMENT	4,885	6,500	6,500	12,000	12,000	
	FOOTNOTE AMOUNTS:				3,500	3,500	
	WOLVERINE GENERATOR MAINTENANCE						
	FOOTNOTE AMOUNTS:				2,000	2,000	
	CORPO WATERWORKS CATHODIC PROTECTION						
	FOOTNOTE AMOUNTS:				6,500	6,500	
	MISC EQUIPMENT MAINTENANCE						
	GL # FOOTNOTE TOTAL:				12,000	12,000	
591-536-935.000	PROPERTY/LIABILITY INSURANCE	21,146	17,750	17,750	18,500	18,500	
591-536-940.500	ROYALTIES	5,154	5,000	5,000	5,000	5,000	
	ALWOOD - MERIDIAN WELL SITE						
591-536-955.000	MISC.	29					
591-536-972.000	CAPITAL PROJECTS-WATER SYSTEM	50	276,049	276,049	615,000	615,000	
	FOOTNOTE AMOUNTS:				190,000	190,000	
	BROADWAY TOWER EXTERIOR OVERCOAT, DRY INTERIOR SPOT PAINTING, WET INTERIRO REPAINT, SEAM SEALER, PIT PIPING PAINTING, CATHODIC CLIPS AND FITTINGS, WELD CATHODIC COVERS, ENGINEERING & CONTINGENCIES						
	FOOTNOTE AMOUNTS:				125,000	125,000	
	IRON REMOVAL FILTER MAINTENANCE - MERIDIAN TREATMENT PLANT						
	FOOTNOTE AMOUNTS:				275,000	275,000	
	HIGH SERVICE PUMP INSTALLATION RIVER ROAD PRV						
	FOOTNOTE AMOUNTS:				25,000	25,000	
	ISABELLA TREATMENT PLANT CATHODIC PROTECTION REPLACEMENT GROUND TANK						
	GL # FOOTNOTE TOTAL:				615,000	615,000	
591-536-972.013	HOOKUP LABOR & MATERIAL	12,654	50,000	30,000	50,000	50,000	
591-536-977.000	NEW EQUIPMENT PURCHASE	735	5,000	5,500	13,500	13,500	
	FOOTNOTE AMOUNTS:				8,500	8,500	
	CL-17SC EQUIPMENT - EGLE REQUIREMENT FOR MONITORING CHLORINE RESIDUAL IN DISTRIBUTION SYSTEM						
	FOOTNOTE AMOUNTS:				5,000	5,000	
	MISC EQUIPMENT PURCHASE						
	GL # FOOTNOTE TOTAL:				13,500	13,500	
591-536-977.600	METER REPLACEMENT PROGRAM	11,500	20,000	10,000	20,000	20,000	
591-536-980.000	NEW OFFICE EQUIPMENT & FURNITURE	1,193	1,000	500	3,500	3,500	
	FOOTNOTE AMOUNTS:				2,500	2,500	
	BLUEPRINT RECORDS FILE MAINTENANCE SYSTEM						
	FOOTNOTE AMOUNTS:				1,000	1,000	
	MISC OFFICE EQUIPMENT & FURNITURE						
	GL # FOOTNOTE TOTAL:				3,500	3,500	

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET	2021 RECOMMENDED BUDGET	2021 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - WATER/SEWER SYSTEMS							
591-536-980.100	NEW COMPUTER HARDWARE & SOFTWARE	6,433	13,273	13,273	10,500	10,500	
	FOOTNOTE AMOUNTS:				2,500	2,500	
	2021 MISC COMPUTER SOFTWARE AND HARDWARE						
	FOOTNOTE AMOUNTS:				2,500	2,500	
	2021 COMPUTER REPLACEMENT						
	FOOTNOTE AMOUNTS:				4,500	4,500	
	PUB WORKS MOBILE PURCHASE - NEW PUBWORKS MODULE FOR COLLECTING IN FIELD DATA						
	FOOTNOTE AMOUNTS:				1,000	1,000	
	NETWORK INFRASTRUCTURE/1 - 24 PORT GIGIBIT SWITCH & 2 - 8 PORT GIGIBIT SWITCH						
	GL # FOOTNOTE TOTAL:				10,500	10,500	
591-536-981.000	NEW VEHICLE PURCHASE				35,000	35,000	
	VEHICLE PURCHASE (1/2 WATER & 1/2 SEWER - TRUCK WITH SNOW PLOW - TRADE 2012 F250 FORD WITH 2008 SNOW PLOW						
Totals for dept 536 - WATER/SEWER SYSTEMS		1,014,866	1,606,241	1,490,564	2,074,368	2,037,368	
Dept 906 - DEBT SERVICE							
591-906-990.000	BOND ISSUE COST AMORTIZATION	1,579	1,579	1,579	1,579	1,579	
591-906-996.001	BOND - PAYING AGENT FEES	750	800	800	800	800	
591-906-996.002	BOND INTEREST - (2010 WATER)	57,037	54,800	54,800	51,453	51,453	
Totals for dept 906 - DEBT SERVICE		59,366	57,179	57,179	53,832	53,832	
Dept 910 - DEBT SERVICE-LEASES							
591-910-992.500	LEASE PAYABLE INTEREST	352	500	500	20	20	
	3 PAYMENTS ON PRINTERS REMAINING IN 2021						
Totals for dept 910 - DEBT SERVICE-LEASES		352	500	500	20	20	
Dept 960 - DEPRECIATION EXPENSE							
591-960-969.000	DEPRECIATION EXPENSE	373,212	380,000	380,000	400,000	400,000	
Totals for dept 960 - DEPRECIATION EXPENSE		373,212	380,000	380,000	400,000	400,000	
TOTAL APPROPRIATIONS		1,447,796	2,043,920	1,928,243	2,528,220	2,491,220	
NET OF REVENUES/APPROPRIATIONS - FUND 591		280,011	(497,870)	(391,693)	(909,656)	(872,656)	
	BEGINNING FUND BALANCE	11,013,413	11,293,426	11,293,426	10,901,733	10,901,733	10,901,733
	ENDING FUND BALANCE	11,293,424	10,795,556	10,901,733	9,992,077	10,029,077	10,901,733
ESTIMATED REVENUES - ALL FUNDS		8,472,658	8,243,538	8,047,268	8,491,724	8,535,724	
APPROPRIATIONS - ALL FUNDS		6,702,794	11,097,293	8,987,217	13,296,536	12,983,536	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,769,864	(2,853,755)	(939,949)	(4,804,812)	(4,447,812)	
BEGINNING FUND BALANCE - ALL FUNDS		33,009,671	34,779,543	34,779,543	33,839,594	33,839,594	33,839,594
ENDING FUND BALANCE - ALL FUNDS		34,779,535	31,925,788	33,839,594	29,034,782	29,391,782	33,839,594

Community and Economic Development Department

BUILDING AND ZONING PERMITS		
<i>Note: The total cost of improvement for calculation of building permit fees is based on the most recently adopted state Bureau of Construction Codes Square Foot Construction Cost Table, which can be found at http://mi.gov/lara. Premanufactured unit fees are based upon 50% of the normal on-site construction permit fee.</i>		
Type of Application	Construction Cost	Fee
Building Permit	Up to \$1,000.00	\$60.00
	\$1,000.00 to \$10,000.00	\$65.00 plus \$10.00 per \$1,000.00 of construction cost
	\$10,000.01 to \$100,000.00	\$125.00 plus \$4.00 per \$1,000.00 of construction cost
	\$100,000.01 to \$500,000.00	\$185.00 plus \$3.40 per \$1,000.00 of construction cost
	\$500,000.01 to \$1,000,000.00	\$285.00 plus \$3.20 per \$1,000.00 of construction cost
	\$1,000,000.01 or Higher	\$485.00 plus \$3.00 per \$1,000.00 of construction cost
	All work not involving a square foot computation	\$125.00 for the permit, plus \$100.00 for each inspection required for the project
Additional inspections	\$100.00 per additional inspection or re-inspection beyond that included in the original permit fee	
Demolition Permit	Agricultural or single-family/ two-family residential	\$100.00 per building to be demolished
	Multiple-family or non- residential	\$100.00; plus \$0.07 per square foot on demolition
Building Relocation		\$250.00
Construction Plan Review		Included in the building permit fee
Construction Board of Appeals		\$500.00 per application
Certificate of Occupancy		\$50.00
Type of Application		Fee
Zoning Permit	Zoning review of a building permit, demolition permit, building relocation or grading permit application <i>Note: No zoning review required for siding, window or roof replacements, interior only renovations without a change of use, and mobile/modular home installations in a previously approved mobile home park.</i>	\$25.00
	Shed or other accessory structure not subject to a building permit	\$0.00
	Fence or wall not subject to a building permit	\$0.00
	Temporary signs	\$0.00
	Building-mounted signs	\$75.00
	Freestanding or ground signs not subject to a building permit	\$75.00
	Other signs subject to a permit	\$75.00
	Administrative review and acceptance of cell tower/antennae collocations and alterations not subject to special land use approval	\$0.00
	Other zoning permit applications	\$75.00
Zoning Letter of Compliance		\$50.00 per letter

Community and Economic Development Department

PLANNING COMMISSION, ZONING BOARD OF APPEALS, AND OTHER REQUESTS				
Type of Application		Review Fee	Additional Escrow Deposit	
Site Plan Review (per contiguous tract of land)	Minor Site Plan	\$225.00	--	
	Preliminary Condominium Site Plan	\$650.00	--	
	Other Preliminary Site Plan	\$650.00	--	
	Final Condominium Site Plan and Condominium Master Deed and Bylaws	\$750.00	\$1,000.00	
	Other Final Site Plan	\$650.00	--	
	Amendment to an approved site plan	Same as new application		
Special Use Permit (per contiguous tract of land)	Adult foster care large group home, group child day care home, and home-based limited business	\$325.00	\$500.00	
	New cell towers and "Standard B" tower projects	\$1,000.00	--	
	All other new applications	\$950.00	\$500.00	
	Amendment to an approved permit	Same as new application		
Subdivision Plat	Preliminary Plat	\$750.00	\$1,000.00	
	Final Plat	\$650.00	\$1,000.00	
Private Road Plan Approval for projects not otherwise subject to site plan or subdivision plat approval.		\$750.00	\$1,000.00	
Stormwater Management Plan Approval for projects not otherwise subject to site plan or subdivision plat approval.		\$650.00	\$500.00	
Rezoning		\$950.00	\$500.00	
Text Amendment		\$850.00	\$500.00	
Planned Unit Development (PUD) (per contiguous tract of land)		\$1,350.00	\$1,000.00	
Home Occupation Permit	New Application (Planning Commission)	\$325.00	--	
	Annual Renewal (Zoning Administrator)	\$25.00	--	
Extraction Permit (per contiguous tract of land)		\$1,350.00	\$1,000.00	
Planning Commission Special Meeting Request		\$825.00	--	
Zoning Board of Appeals	Variances (per variance)	Agricultural or single/two-family residential	\$350.00	--
		Multiple-family or non-residential	\$450.00	--
	Administrative appeal		\$350.00	--
	Interpretation		\$750.00	--
	Other applications		\$750.00	--
	Special meeting request		\$650.00	--

Community and Economic Development Department

HOUSING LICENSING AND RENTAL INSPECTIONS		
Housing Licensing and Rental Inspection Services		Fee
Rental Certification and Inspection Fees (includes up to two visits)	Single-family	\$53.00 per unit
	Two-family or duplex	\$78.00 per two-family or duplex building
	Multiple family (3+ units)	\$24.00 per unit
	Hotel or motel	\$15.00 per unit
	Fee for certification and inspection of a rental unit operating without certification in violation of the Rental Housing Code.	\$250.00 per unit
Re-Inspection Fees	Each re-inspection (after two initial visits)	\$30.00 per re-inspected unit
Violations, Late Fees, and Appeals	Civil infraction notices and citations	Per the Fee Schedule and the Municipal Ordinance Violations Bureau Ordinance
	Late fee	\$10.00 per unit per month
	Housing Board of Appeals application	\$500.00 per application
OTHER PERMITS AND APPROVALS		
Type of Application		Fee
Grading Permit	per an approved site plan	\$50.00
	other grading activities	\$450.00
Unregulated Permit Activity and After-the-Fact Permits and Approvals	Applicants for after-the-fact permits or approvals for any regulated activity that is:	Started but not completed without the required permit or approval will be charged 150% of the applicable fee.
		Completed without the required permit or approval will be charged 200% of the applicable fee.
Temporary Use or Structure	Temporary structure	\$200.00
	Yard/garage sale or non-profit event	\$0.00
	Other temporary use or event	\$25.00
MUNICIPAL ORDINANCE VIOLATIONS BUREAU SCHEDULE OF CIVIL FINES AND COSTS		
Offense		Fine or Cost
First violation within a three (3) year period		\$50.00
Second violation within a three (3) year period		\$100.00
Third violation within a three (3) year period		\$250.00
Fourth violation and any subsequent violation within a three (3) year period		\$500.00
Late fee for any fine paid to the Bureau more than ten (10) calendar days after the date of service for the civil infraction notice		\$20.00

Finance Department

ASSESSING REQUESTS	
Type of Application	Fee
Land Division	\$100.00 per parcel created
Lot Line Adjustment or Combination	\$100.00 per adjustment
Condominium Parcel Created within an Existing Building	\$100.00 per condominium unit created
Industrial Facilities Tax Abatement	\$500.00 per application

Public Services Department

WATER AND SEWER		
Type of Service	Rate	
Water Service Quarterly Rate	\$54.55 minimum per quarter up to 15,000 gallons/per residential equivalent	
	\$2.20 per 1,000 gallons over 15,000 gallons per quarter	
Bulk Water Rate	\$5.00 per 1,000 gallons (\$500.00 deposit)	
Water Hook-Up Rate 5/8" Meter	\$1,435.00 for one-inch service	
Water Benefit Fee	\$2,440.00 per residential equivalent unit (REU)	
Inspection Fees (Water and Sewer)	\$78.00 per hour	
Turn On/Off Rate	Regular business hours	\$45.00 each
	After hours	\$98.00 each
	For non-payment	\$75.00 each (Turn off and back on)
Final Read Charge	\$36.00	
Fire Flow Test	\$190.00	
Sewer Hook-Up	\$3,522.00 per residential equivalent unit (REU)	
Sewer Service Quarterly Rate	Operation and Maintenance	\$55.13 per quarter/per residential equivalent (REU)
	Capital Charge	\$45.67 per quarter/per residential equivalent (REU)
Meter Purchase – 5/8" meter/1" meter	\$575/\$675	
OTHER REQUESTS		
Facility Rentals	Resident Fee	Non-resident Fee
McDonald Park Pavilion	\$60.00 per day	\$84.00 per day
Jameson Park Pavilion	\$60.00 per day	\$84.00 per day
Jameson Hall	\$200 deposit plus \$125.00 per day	\$200 deposit plus \$175.00 per day

Facility Rental

McDonald Park Pavilion	\$60 per day \$84 per day non-resident
Jameson Park Pavilion	\$60-per day \$84 per day non-resident
Jameson Hall	\$200 deposit \$125 rental fee resident of township \$175 rental fee non-resident

Building, Zoning and Assessing

Building Permits - Residential	\$72 per sq. ft.
Building Permits - Commercial	(Based on current Bldg. & Safety Journal sq. ft. Construction cost)
Basement Permit - Residential Finished	\$20 sq. ft
Basement Permit - Residential Unfinished	\$17 sq. ft.
Demolition Permit - Residential	\$100
Demolition Permit - Commercial	\$.04 cents per sq. ft.
Construction Plan Review	Per Bldg. & Safety Journal Rates
Home Moving Permits	\$220
Text Amendments	\$750
Zoning Variances	\$350
Zoning Appeals	\$350
Rezoning Request	\$750
Site Plan Review	\$225 per application
Special Use Permit	\$350
ZBA Special Meeting	\$475 per application
Planning Commission Special Meeting	\$600 per application
Construction Board of Appeals Special Meeting	\$300 per application
Construction Board of Appeals	\$200 per request
Home Occupation Permit	\$250 Initial & \$50 Renewal
In Ground Swimming Pool	\$100 per application
Zoning Permit, no Bldg. Permit	\$100 per application
B & B Permit	\$130 per application
Subdivision and Site Condo	\$450
Sign Permit	\$50
Temporary Permit	\$50 per application
Zoning Letter of Compliance	\$50 per letter
Condo Parcel Created Within Existing Structure	\$100 per parcel created
Land Division	\$100 per # of new parcels
Lot Line Adjustment	\$100 per adjustment
Industrial Facilities Tax Abatement	\$500 per application

Union Township 2020 Fee Schedule

Unregulated Permit Activity

Any regulated activity started prior to applicant securing the necessary permit will be charged an additional administrative charge at the same rate as required permit not to exceed \$100. This shall be paid prior to the issuance of the required permit.

Rental Inspections

Single Family	\$46 per unit
Duplex	\$68 per duplex
Multiple Units	\$21 per unit
Hotel / Motels	\$13 per unit
Daycare Centers	\$62 per unit
Re-Inspection Fees	
1st re-inspection	\$25
2nd re-inspection	\$200
3rd re-inspection	\$500
4th re-inspection	\$750
Violation Inspection Fees	
Compliant Violation Notice	\$75
No Show for Inspection Appointment	\$50
Notice to Vacate	\$75
Housing Board of Appeals	\$75
Unregistered Rental Violation	\$250
Enforcement Letter	\$50
Non Compliance with Address Change	\$50
Non Compliance Admin Fee (Certified Letter)	\$25
Rental Re-Certification	
Prior to Last Certificate Expiration	\$40
After Last Certification	\$60
Misc. Fees	
Occupant Load License	\$7
Copying Cost (1st page + Additional)	\$1 +.20
Owner Search	\$50
Township Attorney Case Review	\$150 + Court and Legal Fees
Late Fee (per unit if applicable)	\$10 will be applied monthly if not paid by due date
Referral	
Initial Hearing	\$150
Re-Hearing	\$100

Water & Sewer

Water Service Quarterly Rate	\$52.00 minimum per quarter up to 15,000 gallons \$2.10 per 1,000 gallons over 15,000 gallons per quarter
Bulk Water Rate	\$5.00 per 1,000 gallons (\$500 deposit)
Water Hook-Up Rate 5/8 meter	\$1,325 for 1" service
Water Benefit Fee	\$1,200 per REU
Inspection Fees (Water & Sewer)	\$60.00 per hour
Turn on/off Rate	\$20 each
Turn on/off Rate (after hours)	\$50 each
Turn off/on Rate for non-payment	\$15 each
Final Read Charge	\$15
Fire Flow Test	\$150
Sewer Hook-Up	\$2,675 per REU
Sewer Service Quarterly Rate	
Operation and Maintenance	\$52.45 per quarter
Capital Charge	\$43.45 per quarter Sew

Charter Township of Union 2021 Personnel Cost Summary
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Elected Officials

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Supervisor	N/A	\$ 12,500	\$ 1,083	\$ 13,583
Clerk	N/A	21,190	1,811	\$ 23,001
Treasurer	N/A	21,190	1,694	\$ 22,884
Trustee	N/A	7,500	664	\$ 8,164
Trustee	N/A	7,500	664	\$ 8,164
Trustee	N/A	7,500	664	\$ 8,164
Trustee	N/A	7,500	664	\$ 8,164
Meeting Pay		7,500		\$ 7,500
Elected Officials Totals	N/A	\$ 92,380	\$ 7,243	\$ 99,623

Township Manager

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Township Manager	1.00	\$ 104,250	\$ 42,230	\$ 146,480
Car Allowance		3,000		
Township Manager Totals	1.00	\$ 107,250	\$ 42,230	\$ 146,480

Charter Township of Union 2021 Personnel Cost Summary
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Financial Services

Accounting

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Finance Director	1.00	\$ 79,912	\$ 37,544	\$ 117,456
Administrative Assistant	1.00	45,389	32,036	\$ 77,425
Accounting Specialist	1.00	51,493	32,227	\$ 83,720
Deputy Clerk	0.20	5,824	465	\$ 6,289
Deputy Treasurer	0.10	2,912	232	\$ 3,144
Overtime	N/A	5,000		\$ 5,000
Accounting Totals	3.30	\$ 190,530	\$ 102,504	\$ 293,034

Assessing

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Board of Review-Meeting Pay	N/A	\$ 4,125	329	\$ 4,454.00
Assessing Totals	0.00	\$ 4,125	\$ 329	\$ 4,454

Financial Services Totals

3.30	\$ 194,655	\$ 102,833	\$ 297,488
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Charter Township of Union 2021 Personnel Cost Summary
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Community & Economic Development Services

Building

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Rental Inspector	1.00	\$ 55,158	\$ 33,104	\$ 88,262
Building Department Clerk	1.00	42,428	30,580	\$ 73,008
Overtime	N/A	2,300	-	\$ 2,300
Building Totals	2.00	\$ 99,886	\$ 63,684	\$ 163,570

Planning

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Community & Economic Dev Director	1.00	\$ 79,912	\$ 36,911	\$ 116,823
Planning & Zoning Administrator	1.00	61,395	33,902	\$ 95,297
Planning Commission	N/A	16,600	1,321	\$ 17,921
Zoning Board of Appeals	N/A	4,355	347	\$ 4,702
Wtr/Swr Assistant	0.04	1,200	146	\$ 1,346
Planning Totals	2.04	\$ 163,462	\$ 72,627	\$ 236,089

Community & Economic Development Services

4.04	\$ 263,348	\$ 136,311	\$ 399,659
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Charter Township of Union 2021 Personnel Cost Summary
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Public Services

Parks and Recreation

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Skilled Laborer	0.80	\$ 33,153	\$ 24,328	\$ 57,481
Parks Temp	0.20	4,784	707	\$ 5,491
Parks Temp	0.20	4,576	676	\$ 5,252
Overtime	N/A	2,500		\$ 2,500
Parks & Rec Totals	1.20	\$ 45,013	\$ 25,711	\$ 70,724

Water/Sewer

Position	FTE (Full-time Equivalent)	Salary/Wages	Benefits	Total Compensation
Public Services Director	1.00	\$ 96,720	\$ 40,802	\$ 137,522
Public Services Assistant	1.00	42,256	30,462	\$ 72,718
Mapping Specialist	0.80	24,960	2,440	\$ 27,400
Skilled Operator	1.00	55,158	34,154	\$ 89,312
Skilled Laborer	1.00	41,441	30,733	\$ 72,174
Skilled Laborer	1.00	41,441	32,134	\$ 73,575
Public Works Foreman	1.00	74,614	38,090	\$ 112,704
WWTP Superintendent	1.00	89,107	39,619	\$ 128,726
WWTP Operator	1.00	49,634	32,740	\$ 82,374
WWTP Operator	1.00	51,770	33,686	\$ 85,456
WWTP Operator	1.00	54,868	34,006	\$ 88,874
WWTP Operator	1.00	45,425	31,446	\$ 76,871
Chief Water Operator	1.00	78,775	41,560	\$ 120,335
Assistant Water Operator	1.00	53,270	34,572	\$ 87,842
Skilled Laborer	0.20	8,288	6,618	\$ 14,906
Utilities Temp	0.40	9,568	1,397	\$ 10,965
Utilities Temp	0.40	9,152	1,336	\$ 10,488
Overtime	N/A	44,700		\$ 44,700
Longevity	N/A	16,127		\$ 16,127
Water/Sewer Totals	14.80	\$ 887,274	\$ 465,796	\$ 1,336,943

Public Services Totals

16.00	\$ 932,287	\$ 491,507	\$ 1,407,667
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Township Wide Total

24.34	\$ 1,589,920	\$ 780,124	\$ 2,350,917
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Charter Township of Union
General Fund Long Term Forecast
September, 2020

	Fiscal Year	Projected	Recommended		2022	2023	2024	2025	2026	2027	2028	2029	2030
		Year End	Budget										
Maximum Millage Rate Levied		2020	2021										
		1.00	1.00		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues													
Property Tax ¹		467,700	473,200	477,932	482,711	487,538	492,414	497,338	502,311	507,334	512,408	517,532	
State Shared Revenue ²		1,059,900	1,059,900	1,081,098	1,102,720	1,124,774	1,147,270	1,170,215	1,193,620	1,217,492	1,241,842	1,266,679	
Federal Grants		11,000	0	0	0	0	0	0	0	0	0	0	
State Grants		33,440	0	0	0	0	0	0	0	0	0	0	
Contributions from Local Govts/EDA		166,670	369,340	0	0	0	0	0	0	0	0	0	
Other ³		406,140	391,600	395,516	399,471	403,466	407,501	411,576	415,691	419,848	424,047	428,287	
Total Revenues		2,144,850	2,294,040	1,954,546	1,984,902	2,015,779	2,047,184	2,079,129	2,111,622	2,144,675	2,178,296	2,212,498	
Expenditures													
Salaries & Wages ⁴		627,387	579,964	597,363	615,284	633,742	652,755	672,337	692,507	713,283	734,681	756,721	
Health Care Benefit ⁵		168,243	172,512	181,138	190,194	199,704	209,689	220,174	231,183	242,742	254,879	267,623	
Other Benefits ⁶		94,189	89,346	92,026	94,787	97,631	100,560	103,577	106,684	109,884	113,181	116,576	
Public Works ⁷		292,070	814,340	267,500	275,525	283,791	292,304	301,074	310,106	319,409	328,991	338,861	
Capital Outlay ⁸		72,629	390,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	
Other ⁹		738,133	685,935	703,083	720,660	738,677	757,144	776,072	795,474	815,361	835,745	856,639	
Total Expenditures		1,992,651	2,732,097	1,941,110	1,999,451	2,059,635	2,121,725	2,185,785	2,251,881	2,320,084	2,390,465	2,463,097	
Excess of revenue over expenditures		152,199	-438,057	13,436	-14,548	-43,856	-74,541	-106,656	-140,259	-175,409	-212,168	-250,600	
Fund Balance - beginning of year		4,814,634	4,966,833	4,528,776	4,542,212	4,527,663	4,483,807	4,409,266	4,302,610	4,162,351	3,986,942	3,774,774	
Projected Fund Balance - end of year		4,966,833	4,528,776	4,542,212	4,527,663	4,483,807	4,409,266	4,302,610	4,162,351	3,986,942	3,774,774	3,524,174	
Fund Balance Policy¹⁰		664,217	823,413	647,037	666,484	686,545	707,242	728,595	750,627	773,361	796,822	821,032	
Amount over/(under) policy target		4,302,616	3,705,363	3,895,175	3,861,180	3,797,262	3,702,025	3,574,016	3,411,724	3,213,581	2,977,952	2,703,142	
Fund balance percent of operating expense		249%	166%	234%	226%	218%	208%	197%	185%	172%	158%	143%	

Assumptions:

- ¹Taxable value increases 1%/year
- ²State revenue increases 2%/year
- ³Other revenue increases 1%/year
- ⁴Salaries & wages increase 3%/year
- ⁵Health care benefit increase 5%/year
- ⁶Other benefits increase 3%/year
- ⁷Public works expense increase 3%/year and reset using 5 year avg after 2021
- ⁸Capital outlay expense increase 3%/year and reset using 5 year avg after 2021
- ⁹Other expense increase 2.5%/year
- ¹⁰Fund balance policy equals 4 months of expenses or 33% of operating expenses

Charter Township of Union
Fire Fund Long Term Forecast
September, 2020

	Projected		Recommended									
	Fiscal Year	Year End	Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030
Millage Rate Levied ¹	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2030
Revenues												
Property Tax ²	624,150	708,100	715,181	722,333	729,556	736,852	744,220	751,662	759,179	766,771	774,439	
Property Tax Refunds-MTT	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000
Pilot Tax	6,200	6,200	6,200	6,200	6,200	6,200	6,200	6,200	6,200	6,200	6,200	6,200
Delinquent Personal Property Tax	500	500	500	500	500	500	500	500	500	500	500	500
State Grant-Public Safety	6,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
State Aid Revenue	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Fire Protection-East & West DDA ³	122,400	164,100	165,741	167,398	169,072	170,763	172,471	174,195	175,937	177,697	179,474	
Interest Earned	15,000	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600
Gain on Sale of Assets	30,000	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	798,250	890,500	899,222	908,031	916,929	925,915	934,991	944,158	953,416	962,768	972,212	
Expenditures												
Salaries & Benefits-Hydrant Flushing ⁴	30,000	30,000	30,900	31,827	32,782	33,765	34,778	35,822	36,896	38,003	39,143	
Professional and Contractual Services ⁵	763,800	796,300	812,900	830,100	847,532	865,330	883,502	902,056	920,999	940,340	960,087	
Capital Outlay-Fire Truck	448,000	0	0	0	0	0	0	0	0	0	0	0
Fire Hydrant Repairs/Replacements ⁴	1,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720	
Total Expenditures	1,242,800	831,450	849,105	867,391	885,941	904,892	924,251	944,027	964,229	984,867	1,005,950	
Excess of revenue over expenditures	-444,550	59,050	50,118	40,641	30,987	21,023	10,740	131	-10,813	-22,099	-33,738	
Fund Balance - beginning of year	1,224,756	780,206	839,256	889,374	930,014	961,001	982,024	992,764	992,896	982,083	959,984	
Projected Fund Balance - end of year⁷	780,206	839,256	889,374	930,014	961,001	982,024	992,764	992,896	982,083	959,984	926,246	
Fund Balance Policy⁶	264,933	277,150	283,035	289,130	295,314	301,631	308,084	314,676	321,410	328,289	335,317	
Amount over/(under) policy target	515,273	562,106	606,339	640,884	665,687	680,393	684,681	678,220	660,673	631,695	590,930	
Fund balance percent of operating expenditures	98%	101%	105%	107%	108%	109%	107%	105%	102%	97%	92%	

Assumptions:

¹ Millage passed in November 2018

² Taxable value increases 1%/year

³ Increase in 2021 is based on 2.25 millage rate captured

⁴ Expenses increase 3%/year

⁵ From Service Agreement with City of Mt Pleasant through 2023, then 2.1% increase

⁶ Fund balance policy equals 4 months of expenditures or 33% of operating expenditures

Charter Township of Union
East DDA Fund Long Term Forecast
September, 2020

Fiscal Year	Projected Year End 2020	Recommended Budget 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Revenues											
Property Tax ¹	435,930	458,800	463,388	468,022	472,702	477,429	482,203	487,025	491,896	496,815	501,783
Property Tax Refunds-MTT	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250	-4,250
State Aid Revenue ²	63,000	63,000	60,000	57,000	54,000	51,000	48,000	45,000	42,000	39,000	36,000
Interest Earned	18,000	6,700	6,700	6,300	5,900	5,500	5,100	4,700	4,300	3,900	3,500
Other Revenue	160	100	100	100	100	100	100	100	100	100	100
Total Revenues	512,840	524,350	525,938	527,172	528,452	529,779	531,153	532,575	534,046	535,565	537,133
Expenditures											
Professional and Contractual Services ³	158,800	244,960	170,809	174,225	177,710	181,264	184,889	188,587	192,359	196,206	200,130
Community Improvement Grants	0	40,000	40,800	41,600	42,400	43,200	44,000	44,800	45,600	46,400	47,200
Fire Protection ⁴	66,000	105,100	106,100	107,100	108,100	109,100	110,100	111,100	112,100	113,100	114,100
Projects ⁵	0	552,260	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Total Expenditures	224,800	942,320	637,709	642,925	648,210	653,564	658,989	664,487	670,059	675,706	681,430
Excess of revenue over expenditures	288,040	-417,970	-111,771	-115,754	-119,758	-123,785	-127,836	-131,912	-136,013	-140,141	-144,297
Fund Balance - beginning of year	1,358,414	1,646,454	1,228,484	1,116,713	1,000,959	881,202	757,417	629,581	497,669	361,656	221,514
Projected Fund Balance - end of year	1,646,454	1,228,484	1,116,713	1,000,959	881,202	757,417	629,581	497,669	361,656	221,514	77,217
Fund Balance Policy⁶	37,467	52,094	52,953	53,822	54,703	55,595	56,499	57,416	58,344	59,286	60,240
Amount over/(under) policy target	1,608,987	1,176,390	1,063,760	947,137	826,499	701,821	573,081	440,253	303,311	162,229	16,977
Fund balance percent of operating expenditures	732%	315%	351%	310%	268%	227%	186%	144%	103%	62%	21%

Assumptions:

¹ Taxable value increases 1%/year

² State Aid Revenue estimated to decrease \$3,000 annually

³ Expenses increase 2%/year -- one time (non-recurring) expenditures in 2021 of \$77,500 for TIF plan and development plan update, mapping for miss dig and communication improvement project

⁴ Reimburse tax captures to Fire Fund for fire protection services

⁴ Annual spending on projects assumption \$320,000 beginning in 2022

⁶ Fund balance policy equals 2 months of normal operational expenditures or 16.7% of operating expenditures

Charter Township of Union
West DDA Fund Long Term Forecast
September, 2020

Fiscal Year	Projected	Recommended									
	Year End 2020	Budget 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Revenues											
Property Tax ¹	320,650	334,270	337,613	340,989	344,399	347,843	351,321	354,834	358,383	361,967	365,586
Property Tax Refunds-MTT	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000	-4,000
Interest Earned	14,000	5,400	5,400	5,100	4,800	4,500	4,200	3,900	3,600	3,300	3,000
Total Revenues	330,650	335,670	339,013	342,089	345,199	348,343	351,521	354,734	357,983	361,267	364,586
Expenditures											
Professional and Contractual Services ²	9,200	59,460	9,384	9,572	9,763	9,958	10,158	10,361	10,568	10,779	10,995
Community Improvement Grants	0	40,000	40,800	41,600	42,400	43,200	44,000	44,800	45,600	46,400	47,200
Fire Protection ³	52,068	59,000	60,000	61,000	62,000	63,000	64,000	65,000	66,000	67,000	68,000
Projects ⁴	143,600	580,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000
Total Expenditures	204,868	738,460	420,184	422,172	424,163	426,158	428,158	430,161	432,168	434,179	436,195
Excess of revenue over expenditures	125,782	-402,790	-81,171	-80,083	-78,964	-77,816	-76,636	-75,426	-74,185	-72,913	-71,609
Fund Balance - beginning of year	1,021,196	1,146,978	744,188	663,017	582,934	503,969	426,154	349,517	274,091	199,906	126,993
Projected Fund Balance - end of year	1,146,978	744,188	663,017	582,934	503,969	426,154	349,517	274,091	199,906	126,993	55,384
Fund Balance Policy⁵	10,212	26,411	18,364	18,696	19,028	19,360	19,693	20,027	20,362	20,697	21,033
Amount over/(under) policy target	1,136,766	717,777	644,652	564,238	484,942	406,794	329,824	254,064	179,544	106,296	34,351
Fund balance percent of operating expenditures	1872%	470%	602%	520%	441%	367%	296%	228%	164%	102%	44%

Assumptions:

¹ Taxable value increases 1%/year

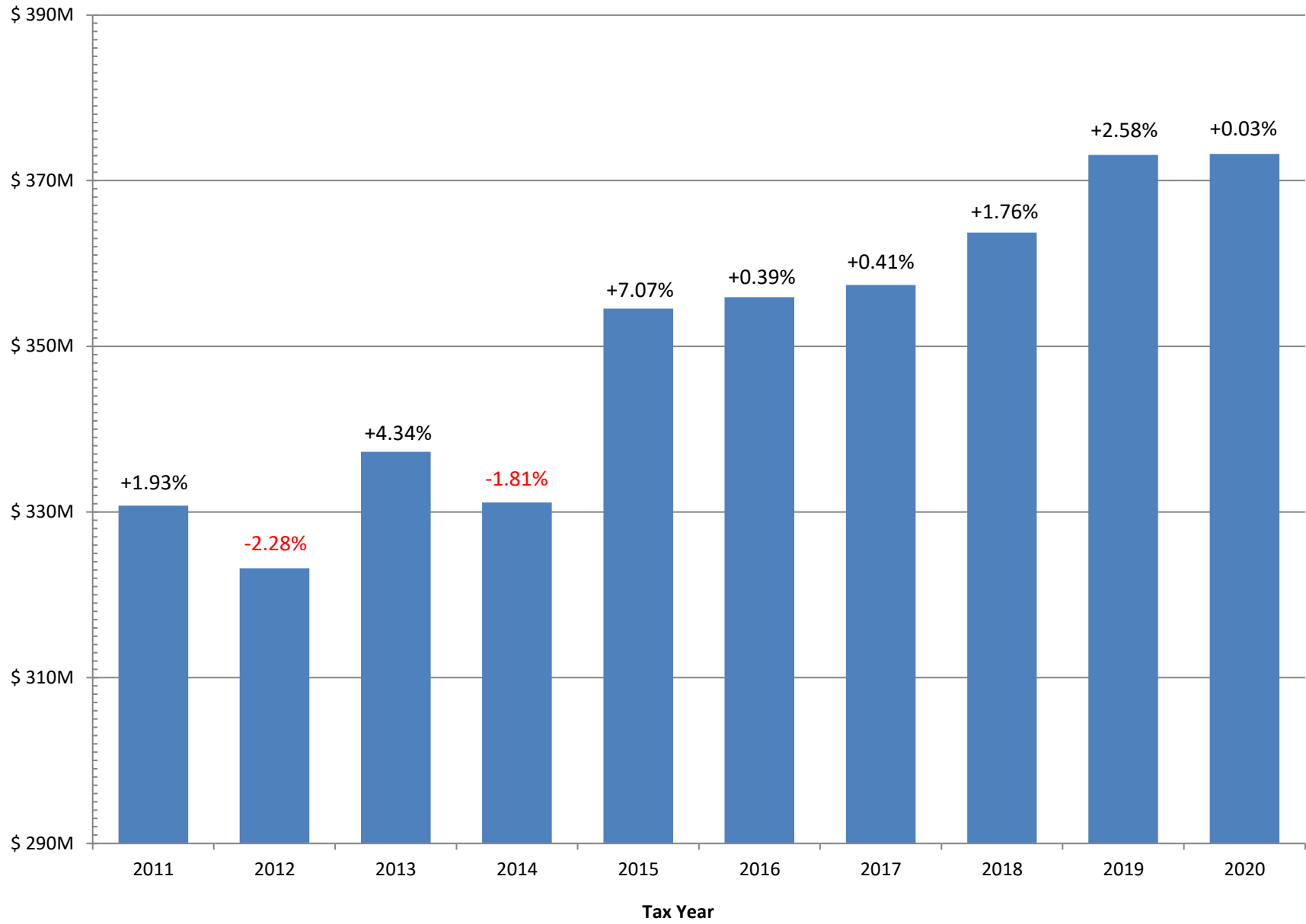
² Expenses increase 2%/year -- one time (non recurring) expenditures in 2021 of \$50,000 for TIF plan and development plan update

³ Reimburse tax captures to Fire Fund for fire protection services' estimated to increase \$1,000 annually

⁴ Annual spending on projects assumption \$310,000 annually beginning in 2022

⁵ Fund balance policy equals 2 months of normal operational expenditures or 16.7% of operating expenditures

Union Township Taxable Valuation

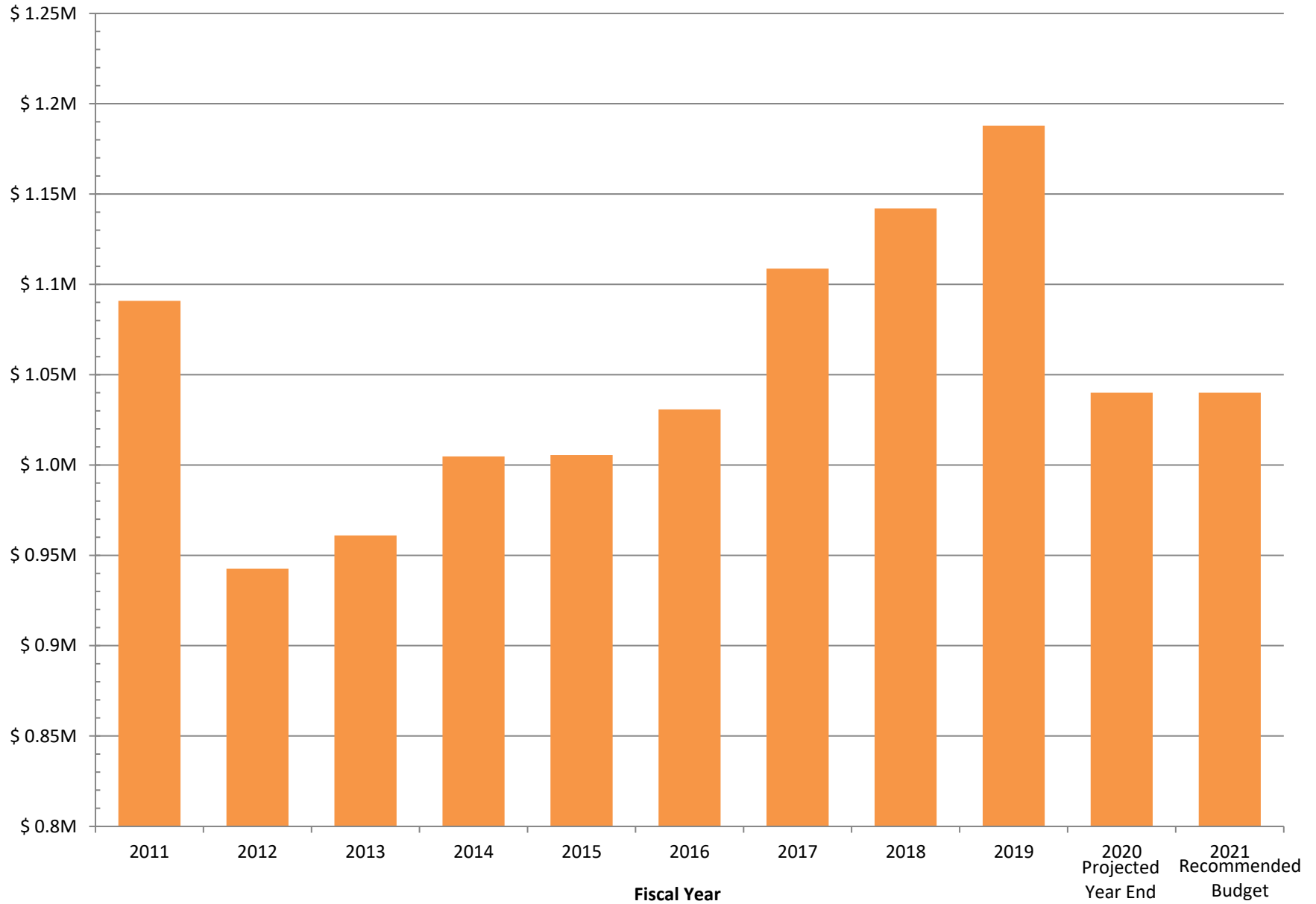


Union Township General Fund Balance

(% = Fund Balance as Percent of Expenditures)



Union Township State Shared Revenue Trend



**CHARTER TOWNSHIP OF UNION
FY 2021 - GENERAL APPROPRIATIONS RESOLUTION**

At a meeting held of the Township Board of the Charter Township of Union, Isabella County, Michigan held at 2010 South Lincoln Road, Mt. Pleasant Michigan 48858 on the 16th day December 2020:

Present -

Absent

The following budget resolution was offered by _____; and supported by _____

WHEREAS, the Township Board received the proposed 2021 Township Budget in September 2020; and

WHEREAS, the Township Board deliberated over the FY 2021 budget throughout the fall of 2020 and set the public hearing on November 10, 2020; and

WHEREAS, the Township Board held a public hearing on November 24, 2020; and

WHEREAS, this resolution serves as the General Appropriation Act for the Township;

NOW THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Union, Isabella County Michigan hereby adopts the 2021 budget for the various funds as shown in the attached budget document at the department level and subject to all Township policies regarding the expenditure of funds, budget management, budget reporting, other financial related policies and technical typographical corrections, if any.

BE IT FURTHER RESLOVED that the attached fee scheduled is hereby established for FY 2021;

BE IT FURTHER RESOLVED that the following millage subject to reduction by the Headlee Millage Reduction Fraction is to be levied for the fiscal year 2021:

General Operating	1.0000 mills
Fire Millage	2.2500 mills

ADOPTED: AYES: NAYES: ABSENT:

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Union, County of Isabella, Michigan, at a regular meeting held on Wednesday, December 16, 2020

Lisa Cody, Clerk

Notice of Public Hearing Language for Morning Sun to be Published Sunday, November 15, 2020

*“The Charter Township of Union Board of Trustees will hold a public hearing on the proposed budget for the fiscal year 2021 at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI on November 24, 2020 at 7:00 pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858.”*

Draft